

**Kent  
County  
Council**



**FORWARD PLAN OF DECISIONS**

**3 September 2012 - 28 February 2013**

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

A handwritten signature in black ink, appearing to read 'Alex King'. The signature is written in a cursive, flowing style.

Deputy Leader of the County Council – Alex King  
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

## **FORWARD PLAN OF DECISIONS**

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council's web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader & Cabinet Member for Democracy and Partnerships
Mr Roger Gough	Cabinet Member for Business Strategy, Performance & Health Reform
Mr John Simmonds	Cabinet Member for Finance & Business Support
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste
Mr M Dance	Cabinet Member for Regeneration & Economic Development
Mr M Whiting	Cabinet Member for Education, Learning & Skills
Mr Mike Hill	Cabinet Member for Communities, Customer Services & Improvement
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.



## FORWARD PLAN SUMMARY

### Summary of all forthcoming executive decisions in month order

Month			
Date	Subject Matter	Decision Maker	Page No.
<b>SEPTEMBER BY COUNTY COUNCIL</b>			
September 2012	The Kent Youth Justice Plan 2012.13	County Council	7
September 2012	KCC Community Safety Framework - 12/01941	County Council	9
<b>SEPTEMBER BY CABINET</b>			
September 2012	NEW - Platt C of E Primary School, Maidstone Road, St Mary's Platt, Nr. Sevenoaks. TN15 8JY - 12/01965	Cabinet	11
September 2012	Lease renewals for properties plus associated transactions where KCC is the landlord - 12/01913	Cabinet	13
September 2012	Submission of the Final Business Case to DFE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901	Cabinet	15
September 2012	Equality Objectives for Kent - 11/01810	Cabinet	18
September 2012	Submission of the Final Business Case to DFE for St Augustine's Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into contract with the building contractor - 12/01899	Cabinet	20
September 2012	To agree the commissioning plan for education provision 2012-17 - 12/01936	Cabinet	23
September 2012	Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902	Cabinet	26
<b>SEPTEMBER BY INDIVIDUAL CABINET MEMBER</b>			
Between September 2012 and October 2012	Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880	Cabinet Member for Adult Social Care & Public Health	29
Between September 2012 and October 2012	Mental Health Community Support Services - 11/01746	Cabinet Member for Adult Social Care & Public Health	31
September 2012	Procurement of pathology services related to the Chlamydia screening programme in Kent - 12/01958	Cabinet Member for Adult Social Care & Public Health	33
September 2012	Procurement of external property services under a new Framework and associated	Cabinet Member for Business	35

	contracts - 12/01835	Strategy, Performance & Health Reform	
September 2012	Outlining facilities management strategy for the whole property estate- 12/01838	Cabinet Member for Business Strategy, Performance & Health Reform	37
Not before September 2012	Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837	Cabinet Member for Business Strategy, Performance & Health Reform	39
September 2012	Goat Lees Primary School, Kennington, Ashford - 12/01914	Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills	42
September 2012	Local Health Watch - 12/01943	Cabinet Member for Business Strategy, Performance & Health Reform	45
Not before September 2012	Policy for the use of mirrors on the Highway in Kent - 12/01931	Cabinet Member for Environment, Highways and Waste	47
September 2012	Coldharbour Traveller Site – New Pitch Fee - 12/01957	Cabinet Member for Environment, Highways and Waste	49
September 2012	Freight Action Plan - 12/01930	Cabinet Member for Environment, Highways and Waste	51
September 2012	Hadlow Road Link, Tonbridge - 12/01952	Cabinet Member for Environment, Highways and Waste	54
September 2012	Speeding up of procedures for Traffic Regulation Orders - 12/01927	Cabinet Member for Environment, Highways and Waste	56
September 2012	Re-alignment of Commercial Services company structure - 12/01946	Cabinet Member for Environment, Highways and Waste	58
September 2012	Maidstone Borough Council: 'Preparation' consultation on strategic site allocations	Cabinet Member for Environment,	60

	(Regulation 18) - 12/01919	Highways and Waste	
September 2012	Managing Roadworks, Kent Lane Rental Scheme - 12/01932	Cabinet Member for Environment, Highways and Waste	62
September 2012	Winter Service Policy 2012-13 - 12/01921	Cabinet Member for Environment, Highways and Waste	64
<b>OCTOBER BY CABINET</b>			
October 2012	The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898	Cabinet	66
October 2012	Kent Thameside Strategic Transport (Homes & Roads) Programme - 12/01953	Cabinet	69
<b>OCTOBER BY INDIVIDUAL CABINET MEMBERS</b>			
Not before October 2012	NEW - Establishment of scheme to support young people in apprenticeships - 12/01966	Leader of the Council	72
October 2012	NEW - Capital Programme – Procurement of external Property consultancy Services under a new Framework and associated contracts - 12/01964	Cabinet Member for Business Strategy, Performance & Health Reform	74
October 2012	Kings Hill Areas 01, 03 & 05, Village 2 - 12/01955	Cabinet Member for Business Strategy, Performance & Health Reform	76
Between October 2012 and November 2012	Disposals Programme: Properties estimated to yield in excess of £1,000,000 in the Disposals Programme 2012/2013 - 12/01912	Cabinet Member for Business Strategy, Performance & Health Reform	79
October 2012	Kings Hill Area 57 Village 2 - 12/01954	Cabinet Member for Business Strategy, Performance & Health Reform	82
October 2012	Kings Hill Area 62, Village 2 - 12/01956	Cabinet Member for Business Strategy, Performance & Health Reform	85
October 2012	To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794	Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration	88

		and Economic Development	
October 2012	NEW - Changes to the local formula budget for Schools in Kent - 12/01963	Cabinet Member for Education, Learning & Skills	90
October 2012	Growing Places Fund: Agreement to enter loan for infrastructure to unlock economic activity - 12/01908	Cabinet Member for Regeneration and Economic Development	92
<b>NOVEMBER BY INDIVIDUAL CABINET MEMBER</b>			
Between November 2012 and December 2012	The Bridge Resource Unit for people with physical disabilities - 12/01858	Cabinet Member for Adult Social Care & Public Health	95
Not before November 2012	Lease renewals for office and other operational properties plus associated transactions - 12/01909	Cabinet Member for Business Strategy, Performance & Health Reform	97
November 2012	The localisation of the Discretionary Social Fund from April 2013 - 12/01939	Cabinet Member for Customer & Communities	99
November 2012	NEW - Proposed expansion of Repton Manor Primary School - 12/01961	Cabinet Member for Education, Learning & Skills	102
November 2012	NEW - Proposed expansion of The Discovery School - 12/01962	Cabinet Member for Education, Learning & Skills	104
November 2012	Primary Commissioning in Sevenoaks District - 12/01950	Cabinet Member for Education, Learning & Skills	107
November 2012	Primary Commissioning in Gravesham District - 12/01949	Cabinet Member for Education, Learning & Skills	110
November 2012	Primary Commissioning in Tunbridge Wells District - 12/01948	Cabinet Member for Education, Learning & Skills	112
November 2012	Primary commissioning Plan in Dartford District - 12/01947	Cabinet Member for Education, Learning & Skills	115
November 2012	14-24 Education Strategy - 12/01897	Cabinet Member for Education, Learning & Skills	118
November 2012	Canterbury Transport Strategy - 12/01923	Cabinet Member for Environment, Highways and Waste	121
November 2012	Gravesham Transport Strategy - 12/01925	Cabinet Member for Environment, Highways and	124



		Waste	
November 2012	Maidstone Integrated Transport Strategy - 12/01926	Cabinet Member for Environment, Highways and Waste	127
November 2012	Swale Transport Strategy - 12/01928	Cabinet Member for Environment, Highways and Waste	130
<b>DECEMBER BY INDIVIDUAL CABINET MEMBER</b>			
December 2012	A20 Corridor Statutory Quality Bus Partnership Scheme - 12/01924	Cabinet Member for Environment, Highways and Waste	133
December 2012	Technical And Environmental Services Contract (Tesc) - 12/01935	Cabinet Member for Environment, Highways and Waste	136
December 2012	Tonbridge Town Centre Revised Transport Strategy - 12/01933	Cabinet Member for Environment, Highways and Waste	139
<b>JANUARY BY INDIVIDUAL CABINET MEMBER</b>			
January 2013	NEW - Commissioning of primary school places in Thanet district - 12/01960	Cabinet Member for Education, Learning & Skills	142
January 2013	NEW - Commissioning of primary school places in Swale district - 12/01959	Cabinet Member for Education, Learning & Skills	145
January 2013	Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879	Cabinet Member for Environment, Highways and Waste	147
January 2013	Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation - 12/01828	Cabinet Member for Environment, Highways and Waste	150
<b>FEBRUARY BY INDIVIDUAL CABINET MEMBER</b>			
Not before February 2013	Thanet Transport Strategy - 12/01929	Cabinet Member for Environment, Highways and Waste	152
<b>MARCH BY CABINET</b>			
March 2013	Kent Local Flood Risk Management Strategy (local strategy) - 12/01945	Cabinet	155
<b>WITHDRAWN</b>			
	Renewal of Insurances - 12/01942	Cabinet Member for Finance & Business Support	157
	A Standard Palette of Materials for use in Public Realm Schemes - 12/01922	Cabinet Member for Environment,	157

		Highways and Waste	
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## SEPTEMBER BY COUNTY COUNCIL

<b>Responsible Cabinet Member - County Council</b>
<b>Reference No:</b>
<b>Key Yes</b>
<b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b>
<b>Title:</b> <b>The Kent Youth Justice Plan 2012.13</b>
<b>The Decision needed:</b> Approval of the County's Annual Youth Justice Plan – this is a statutory duty (S40, Crime & Disorder Act 1998)
<b>How the decision relates to BS4K and Corporate Objectives</b>  The Plan sets out how the youth justice services in the county will meet the principal aim of the youth justice system, "to prevent offending by children and young people". A significant percentage of the youth offending population are amongst the most vulnerable children in the county and are drawn from communities most at risk of poor health outcomes. The Plan details how the youth offending teams, and the statutory partners, will work towards the improvement of health and education, training & employment outcomes, including providing the opportunity for a small number to participate in the apprenticeship scheme for vulnerable learners. The teams will also be integral to the partnership strategies, community budgets and troubled families.
<b>Impact/costs and risks of proposed decision</b>  N/A
<b>Section 2 – Who is taking the final decision and when</b>
<b>Who is taking the Decision</b> County Council
<b>Date:</b> September 2012
<b>Reason if Key Decision</b> The Plan directly impacts on a county-wide service
<b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Aims and level(s) of consultation**

The Plan is being submitted to the Corporate Management Team, the Cabinet Committee for Customers and Communities and the Cabinet

**Key consultee groups**

The County Youth Justice Board – the partnership grouping responsible for the management of youth justice services in the county.

**Start and finish dates of consultation.**

The consultation within the County Council will be completed by the 9<sup>th</sup> July and the paper and Plan are being submitted to the County Youth Justice Board on the 28<sup>th</sup> June

The Plan includes a commitment to diversity and the monitoring of outcomes achieved.

The paper supporting the submission of the Plan will reflect any changes to the Plan that have been agreed as a result of the consultation process.

**Informing Only (Who and when)**

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

**Scheduled for submission to the Cabinet Committee for Customer and Communities on the 6<sup>th</sup> July and the Cabinet on the 9<sup>th</sup> July**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes, integral to the Unit Operating Plan for Integrated Youth Services**

Which Members and electoral Divisions are affected by this proposed decision? Is it all Members?

**All Members.**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Nigel Baker -Head of Integrated Youth Services  
01622 696569 - Nigel.Baker@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member - County Council**

**Reference No:** 12/01941

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**KCC Community Safety Framework - 12/01941**

**The Decision needed:**

To approve the KCC Community Safety Framework

**How the decision relates to BS4K and Corporate Objectives**

- Improving community safety, addressing crime and anti-social behaviour is one of the cross cutting themes in the Vision for Kent, with well established partnerships committed to making Kent a safer place. These ambitions are also echoed in KCC's Medium Term plan 'Bold Steps for Kent' (2012-15).

**Impact/costs and risks of proposed decision**

- Not high risk as the KCC Community Safety Framework reflects how current core business activities support community safety.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

County Council

**Date:**

September 2012

**Reason if Key Decision**

The Community Safety Framework is likely to have a "significant" effect on KCC's services to the community, with particular reference to community safety service delivery and therefore constitutes a high level business plan for how KCC will deliver this statutory service.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

To follow

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Informing Only (Who and when)

The Community Safety Framework will be considered by Customer & Communities DMT, CMT and Cabinet Committee

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting:

It will be discussed at Customer and Communities Cabinet Committee on the 6<sup>th</sup> July 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The Community Safety Framework provides the statutory basis for many community safety related services across the County Council

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Stuart Beaumont

Head of Community & Emergency Planning

Customer & Communities Directorate

Tel : 01622 694878 - [stuart.beaumont@kent.gov.uk](mailto:stuart.beaumont@kent.gov.uk)

**Support documents**

None.

## SEPTEMBER BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01965</p> <p><b>Key Yes</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>NEW - Platt C of E Primary School, Maidstone Road, St Mary's Platt, Nr. Sevenoaks. TN15 8JY - 12/01965</b></p> <p><b>The Decision needed:</b>          Approval to proceed to enter into a design and build contract with contractor to deliver the playing field, parking and new vehicular access.</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b></p> <p>The decision is needed which directly supports 3 of the Bold Steps for Kent. Firstly it references the target that all pupils meet their full potential. Secondly, it promotes the delivery of 'Kent Environment Strategy' and thirdly Kent's cultural and sporting offer for residents.</p> <p><b>Impact/costs and risks of proposed decision</b></p> <p>Currently the School lease a playing field which is due to expire in 2013. The impact of the decision is that the project will be able to proceed to tender stage ensuring completion of work by end of 2012 and allowing a 'resting' period of the sports pitch prior to its use. The value of the project is around £250k.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>          Cabinet</p> <p><b>Date:</b>          September 2012</p> <p><b>Reason if Key Decision</b>          Significant restriction of service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>          N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**There are no additional requirements to consult. Planning approval was granted in August 2005 with some road works completed to ensure compliance of planning condition.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**Not applicable**

Key consultee groups

**Not applicable**

Start and finish dates of consultation.

**Not applicable**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not applicable**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Funding for this project will be borne from Land Transfer between Rydon Homes and KCC.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Cabinet Member, Deputy Cabinet Member for Education, Learning and Skills.  
Local Member for Malling West.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk , 01622 221151

**Support documents**

None at this time. To be provided before decision date



**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01913

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Lease renewals for properties plus associated transactions where KCC is the landlord - 12/01913**

**The Decision needed:**

Approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Business Strategy and Support to negotiate and enter into new leases for offices and other operational properties where rents likely to exceed £100,000 per annum and KCC is the tenant.

How the decision relates to BS4K and Corporate Objectives

This decision is needed in order to renew leases for key properties KCC needs to retain to ensure the smooth delivery of its services. The decision will support all 3 Bold Steps for Kent in that the properties will accommodate KCC's service delivery who are responding to the requirements of the County identified in its policy documents.

Impact/costs and risks of proposed decision

The impact, costs and risks will be set out for each property in the document but essentially it will enable the continuation / improvement of service delivery in present locations identified as required. The cost will vary from property to property. The main risk will be that a service may not be able to continue with its service delivery if the lease is not renewed.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

It is likely to have a "significant" effect on services to the community if leases are not renewed / granted.

Also that under the property management protocol leaseholds with a rent in excess of £100,000 per annum or in excess of 20 years requires a member's decision.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable
Notify all Members of the Council
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.
No requirement
Aims and level(s) of consultation ( <i>KCC consultation levels attached</i> )
NA
Key consultee groups
NA
Start and finish dates of consultation.
NA
Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.
NA
Date of publication of consultation outcomes and updated Equalities Impact Assessment
NA
Informing Only
NA
Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting
No
Is the matter referred to in your Business Plan or Medium Term Capital Programme?
Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?
All Members
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<b>Your name, Your Service, Your phone number and email address:</b> Mark Cheverton, Manager – Estates Management, PI&S 01622 696977 - mark.cheverton@kent.gov.uk
<b>Support documents</b> None.

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01901</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>Submission of the Final Business Case to DfE for The John Wallis Academy, Millbank Road, Kingsnorth, Ashford, Kent TN23 3HG and entry into contract with the building contractor - 12/01901</b></p> <p><b>The Decision needed:</b>  Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver The John Wallis Academy.</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  September 2012</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b></p>

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Jim Wedgbury in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 11/01810

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Equality Objectives for Kent - 11/01810**

**The Decision needed:**

KCC is required to set Equality Objectives that are specific and measurable and which will enable the Council to show progress on equality. They must be consistent with the Equality Act. This duty came into force on 6 April 2012.

KCC's equality objectives have been developed drawing on the council's current priorities and taking into account known areas of national concern in relation to equality. A 12-week consultation on the equality objectives ended on 31 July 2012 and in order to mitigate any risk, KCC's previous equality strategy has been carried over until the decision is made.

The Cabinet is asked to take the decision to adopt the proposed equality objectives as part of its Public Sector Equality Duty ('The Duty' Section 149 of the Equality Act 2010).

How the decision relates to BS4K and Corporate Objectives:

Public authorities are legally obliged to promote equality of opportunity and eliminate discrimination for service users and staff.

Impact/costs and risks of proposed decision

Not applicable.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

The Equality Objectives are part of KCC's Public Sector Equality Duty.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Decision delayed due to restructure of Equality & Diversity Team and to allow proper consultation with KCC staff and stakeholders on the proposed objectives.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable.

Aims and level(s) of consultation :

Level : Medium

Key consultee groups :

KCC employees and stakeholders

Start and finish dates of consultation.

May – July 2012.

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Included in decision report.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

September 2012

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Policy & Resource Cabinet Committee on 11.7.2012.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members? Yes.**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Steve Charman

Tel : 01622 694008

Email : [steve.charman@kent.gov.uk](mailto:steve.charman@kent.gov.uk)

**Support documents**

Equality Objectives, 11/07/2012 Policy and Resources Cabinet Committee

KCC Equality Objectives - Appendix 2, 11/07/2012 Policy and Resources

Cabinet Committee

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01899

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Submission of the Final Business Case to DfE for St Augustine’s Academy, Oakwood Park, Maidstone, Kent ME16 8AE and entry into contract with the building contractor - 12/01899**

**The Decision needed:**

Approval to submit the Final Business Case to DfE and subject to its approval proceed to financial close and enter into contract with the Academy and building contractor to deliver St Augustine’s Academy.

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC’s Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent’s cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous**



<p><b>plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>NA</p> <p>Key consultee groups</p> <p>NA</p> <p>Start and finish dates of consultation.</p> <p>NA</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p>NA</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p>NA</p> <p>Informing Only (Who and when)</p> <p>NA</p> <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</p> <p>No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p> <p>Yes - The matter is referred to in the Medium Term Plan.</p> <p>Yes – The matter is referred to in the capital section of the Property &amp; Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</p> <p>Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and</p>

Dan Daley and Malcolm Robertson as their capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01936

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**To agree the commissioning plan for education provision 2012-17 - 12/01936**

**The Decision needed:**

**How the decision relates to BS4K and Corporate Objectives**

1. The project is in line with Kent strategies and in particular supports the following;
2. Bold Steps for Kent prioritises
3. Ensure all pupils meet their full potential
4. Shape education and skills provision around the needs of the Kent economy

**The Commissioning Plan**

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

**Impact/costs and risks of proposed decision**

Following the outcomes of the consultation there may be changes to school provision in identified areas. These changes will ensure every child can go to a good school where they make good progress and can have fair access to school places

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

Major policy that is not in the Policy framework or change to existing policy

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/A

Notify all Members of the Council

### Section 3 – Who is to be consulted? If no please provide reasons?

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

N/A

Aims and level(s) of consultation (*KCC consultation levels attached*)

Feedback from this consultation will help to inform the final version of the Commissioning Plan. We hope that the final plan will inform all education providers and sponsors of the commissioning needs and timescales for new provision, to enable them to come forward with proposals.

Gather opinions and Gather information from the identified parties below to ensure

Key consultee groups

MPs, Members, Officers, Developers, Schools, School Governing Bodies, Community Groups, District Councils, Neighbouring LAs, LCTBs, Town / Parish Councils, Academies, Diocesan Authorities, Fe/HE Colleges, Free School applications groups, DFE, Unions, KPPS, EFA, Director for Public Health (Kent and Medway),

Start and finish dates of consultation.

24 Apr 2012 to 19 Jun 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Yes

<http://consultations.kent.gov.uk/consult.ti/EducationProvision/consultationHome>

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Education Committee – 10 July 2012

<http://kent590w3:9070/ieListMeetings.aspx?CId=746&Year=2012>

<http://consultations.kent.gov.uk/consult.ti/EducationProvision/consultationHome>

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

ELS Cabinet Committee on 9 May 2012

ELS Cabinet Committee on 10 Jul 2012

Cabinet on 17 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Adams - Area Education Officer Mid Kent  
01233 898559 - David.adams@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01902

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG - 12/01902**

**The Decision needed:**

Approval to submit the Feasibility Study to DfS

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

September 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Bryan Cope in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan



## SEPTEMBER BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Reference No:</b> 12/01880</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Restructure of Learning Disability In-House Day Services and Tender of Four Potential Social Enterprises - 12/01880</b></p> <p><b>The Decision needed:</b> The Cabinet Member is asked to agree to:</p> <ol style="list-style-type: none"><li>The Restructure of Learning Disability In-House Day Services in parallel with the ongoing Good Day Programme modernisation of day services;</li><li>The Proposed Tender of four services with the potential to develop into independent community based services</li></ol> <p><b>How the decision relates to BS4K and Corporate Objectives</b> BS4K Priority 15: Improve services for the most vulnerable people in Kent</p> <p><b>Impact/costs and risks of proposed decision</b> Impact - Staff restructure and potential staff TUPE to an external organisation, Cost neutral minus the MTFP PID savings. Risks – detail in EIA no identified significant risk</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Date:</b> Between September 2012 and October 2012</p> <p><b>Reason if Key Decision</b> The need to restructure a staff team that are currently working to a traditional day care model but are transforming across the county within the Good Day Programme into a new service model and the staff structure needs to reflect this.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> The decision has been delayed from July 2012 to allow more time for the consultation and consideration of the responses.</p>

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

TUPE of staff

**Aims and level(s) of consultation**

Aim is to complete a formal consultation, following The Variation of Service Procedure on the new proposal for these services. At the end of the 90 day consultation, feedback will be collated and presented for a decision. There will also be formal consultation on the new proposed staff structure.

**Key consultee groups**

Service users, family/carers, KCC Members, Local Councillors, staff, other relevant stakeholders.

**Start and finish dates of consultation.**

16 March 2012 – 11 August 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

Registered on KNET and available through The Good Day Programme Office

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

Tbc

**Informing Only (Who and when)**

Service users and carers of staff attending the day services and stakeholders of the four community services and Hadlow Pottery. All the dates for these are set out in the consultation pack

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No. 14 September 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral wards

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Penny Southern - Interim Director Learning Disabilities and Mental Health  
penny.southern@kent.gov.uk - 01622 694888

**Support documents** None.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 11/01746

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Mental Health Community Support Services - 11/01746**

**The Decision needed:**

Approval to modernise MHCSS.

**How the decision relates to BS4K and Corporate Objectives**

BS4K Priority 15: Improve services for the most vulnerable people in Kent

**Impact/costs and risks of proposed decision**

The services received by current service users may be disrupted if service changes. Potential costs and risks to be identified through Equality Impact Assessment and Gather Opinions consultation process

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Adult Social Care & Public Health

**Date:**

Between September 2012 and October 2012

**Reason if Key Decision**

Need to modernise services to reflect need and deliver efficiencies.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Completion of informal consultation has delayed timeline for formal consultation. The review has identified additional work that needs to be completed prior to beginning consultation in order to understand the impact of the proposal on other staff within the mental health workforce and service users.

**Section 3 – Who is to be consulted? If no please provide reasons?**

**Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.**

None

**Aims and level(s) of consultation**

Gather information; to seek information and opinions from MHCSS staff and Kent and Medway Partnership Trust (KMPT) to inform future planning. Information to be used now.

Making Choices: to seek preferences before making a decision

**Key consultee groups**

MHCSS staff, KMPT partners

**Start and finish dates of consultation.**

Gather information: September - November 2011

Making Choices: 11 July - 10 August 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

\\invicta.cantium.net\KCCRoot\Legacy Shares\G-SSSPU\A\A\Efficiency Programme\Efficiency Projects\Review of In-House Services\EIA\Initial Screening

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

By 31 August 2012

**Informing Only (Who and when)**

Service users and carers May 2012

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be discussed at Cabinet Committee on 14 September 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

County wide service so will impact on all electoral decisions within Kent

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Samantha Sheppard, 07795 540071

Samantha.sheppard@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Care & Public Health

**Reference No:** 12/01958

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of pathology services related to the Chlamydia screening programme in Kent - 12/01958**

**The Decision needed:**

That the pathology services that support the Chlamydia screening programme across Kent are procured from a single provider, rather than the variety of providers currently used, in order to improve the outcomes, efficiency and effectiveness of the service.

How the decision relates to BS4K and Corporate Objectives

Provision of chlamydia screening is a government requirement and the current contract is due for renewal. As the public health authority for Kent from April 2013 KCC will be responsible for ensuring that all elements of the Chlamydia screening programme operate effectively to produce the best outcomes for people in Kent.

Impact/costs and risks of proposed decision

The current cost of the pathology services contract is £719,500 pa  
Tendering for a single provider is expected to generate significant savings on the current costs which will be reinvested in the testing programme to improve the service.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Adult Social Care & Public Health

**Date:**

September 2012

**Reason if Key Decision**

This will be a significant change to the provision of service to part of the county wide Chlamydia screening programme.

**Reason if this decision has been delayed/withdrawn from a previous**

<p><b>plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p><b>No</b></p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>NHS consultation procedures have been applied.</p> <p>Provision of service is a government requirement</p> <p>Key consultee groups</p> <p>Start and finish dates of consultation.</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p>Relevant NHS EIA processes have been applied.</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p><b>Informing Only</b> (Who and when)</p> <p><b>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</b></p> <p>Decision will be discussed at the Social Care and Public Health Cabinet Committee on 14/09/2012</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b></p> <p>Chlamydia screening programme is currently the responsibility of the NHS until transfer of public health responsibilities to KCC in April next year. This matter is referenced in the relevant NHS plans and programmes.</p> <p><b>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</b></p> <p>All members</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b> Dr Faiza Khan - Consultant in Public Health Tel: 01732 375200 - E mail: faiza.khan@wkpct.nhs.uk</p> <p><b>Support documents</b> None.</p>

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01835

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of external property services under a new Framework and associated contracts - 12/01835**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of external advice and services associated with the management of the property estate and also asset collaboration.

How the decision relates to BS4K and Corporate Objectives

The decision will provide a platform to deliver a wide range of estate management and asset management services and build strong relationships with Kent Suppliers.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

September 2012

**Reason if Key Decision**

The procurement value will be in excess of £4 million

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

August 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the renewal of the Estates Framework in the Medium Term Plan but the range of services and procurement method has changed and hence this inclusion in the Forward Plan

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Nigel Brown, Asset Development and Commissioning Officer  
Nigel.Brown@kent.gov.uk - 01622696970

**Support documents**

Property & Infrastructure Support Business Plan 2011



**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01838

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Outlining facilities management strategy for the whole property estate- 12/01838**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder (Roger Gough) in consultation with Bryan Sweetland (Cabinet Member for Environment and Waste) and the Director of Property & Infrastructure Support in consultation with the procurement of facilities management strategy for KCC's property assets and its implementation programme.

How the decision relates to BS4K and Corporate Objectives

The decision will ensure KCC improves the procurement delivery of services connected with financial management of KCC assets and there are options to growth the economy from using key suppliers in Kent.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

September 2012

**Reason if Key Decision**

A new procurement strategy will be finalised and this impacts on all properties and some buildings are currently provided by Kent Facilities Management (Part of Commercial Services) and the contract(s) will cover the whole KCC property estate .

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>Not applicable</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>Not applicable</p> <p>Key consultee groups</p> <p>Not applicable</p> <p>Start and finish dates of consultation.</p> <p>Not applicable</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p>Not applicable</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p>Not applicable</p> <p>Informing Only (Who and when)</p> <p>Not applicable</p> <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</p> <p>August 2012</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p> <p>As part of the new Operating Framework for KCC and Bold Steps there is reference to efficiencies and new ways of KCC reducing property costs but there was no specific mention in Property and Infrastructure Support Business Plan in 2011 on the proposed facilities management plan.</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</p> <p>Roger Gough and Bryan Sweetland</p>
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<p><b>Your name, Your Service, Your phone number and email address:</b>  Terry Whitlock, Operations Manager, Property &amp; Infrastructure Support.  Terry.whitlock@kent.gov.uk</p> <p><b>Support documents</b>  Property &amp; Infrastructure Support Business Plan 2011, Bold Steps for Kent</p>

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01837

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837**

**The Decision needed:**

To delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.

How the decision relates to BS4K and Corporate Objectives

The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before September 2012

**Reason if Key Decision**

This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
June 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk

**Support documents**

Property & Infrastructure Support Business Plan 2011

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01914

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Goat Lees Primary School, Kennington, Ashford - 12/01914**

**The Decision needed:**

Approval to proceed with design & development and to enter into contract with building contractor to deliver the 1FE Goat Lees Primary School. The School includes for hard and landscaping to provide sports pitches and Multi Use Games Area to enhance sporting facilities.

How the decision relates to BS4K and Corporate Objectives

The decision is needed which directly supports 3 of the Bold Steps for Kent. Firstly it references the target that all pupils meet their full potential. Secondly, it promotes the delivery of 'Kent Environment Strategy' and thirdly Kent's cultural and sporting offer for residents.

Impact/costs and risks of proposed decision

The impact of the decision is that the project will be able to proceed to tender stage and enter into contractual arrangements to achieve targeted completion of August 2013. The value of the project is estimated at £3.9m.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Education, Learning & Skills

**Date:**

September 2012

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Planning approval was granted in October 2011 and as part of this process Ashford Borough Council, a Consortium Group of Head Teachers and public consultations were undertaken. These groups formed positive and constructive feedback which has been addressed in the original planning application.

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Not applicable

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Not applicable

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

There is reference to the project in the 2012/13 approved Budget Book. (Section 3, Basic Need Individual Projects)

This is a Basic Need Capital project to provide additional pupil places in the Ashford area.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members - specifically Richard King, Ashford Rural West; Mike Whiting and Gary Cooke as Education, Learning and Skills Cabinet members.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property & Infrastructure Support  
Rebecca.spore@kent.gov.uk , 01622 221151

**Support documents**

None at this time. To be provided before decision date



<p><b>Responsible Cabinet Member</b> - Cabinet Member for Business Strategy, Performance &amp; Health Reform</p> <p><b>Reference No:</b> 12/01943</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Local Health Watch - 12/01943</b></p> <p><b>The Decision needed:</b> To agree proposals to establish Local Health Watch in Kent as required by the Health and social Care Act 2012</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>Local Health Watch will provide a crucial component of health and social care services in Kent as the voice of patients and public. It relates directly to KCC priorities of Putting the Citizen in Control, improving health and social care services and being responsive to our population and communities.</p> <p>Impact/costs and risks of proposed decision</p> <p>Funding of Local Health Watch is expected to amount to c.£1.3 million. Final financial allocation is still to be confirmed by the DH (probably December 2012) but procurement processes need to be initiated before this in time to establish the service in April 2013. Undue delays in implementation could result in failure to meet statutory responsibilities.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Business Strategy, Performance &amp; Health Reform</p> <p><b>Date:</b> September 2012</p> <p><b>Reason if Key Decision</b> The budget for Local Health Watch is well in excess of £ 1 million and the service will operate across the whole county.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/A Notify all Members of the Council</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other</p>

than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A – This is a government requirement and the proposal has been subject to a national consultation as part of the NHS and Social Care Act.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

Key consultee groups

Start and finish dates of consultation.

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be discussed at the Policy and Resources Cabinet Committee on 11/07/2012 and 27/09/2012.

**(Has also been discussed at Health Overview and Scrutiny Committee and Corporate Policy Overview and Scrutiny Committee).**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Reference to establishing Local Health Watch is contained in the Public Health Business Plan

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Julie Van Ruyckevelt  
AD of Patient Experience and Partnerships, NHS Kent and Medway  
Interim Head of Citizen Engagement for Health, KCC  
[julie.vanruyckevelt@wkpct.nhs.uk](mailto:julie.vanruyckevelt@wkpct.nhs.uk) - julie.vanruyckevelt@nhs.net  
01732 376061

**Support documents**

Centre for Public Scrutiny report (Autumn 2011), Mutual Ventures – Readiness Report (2011), CMM report (May 2011)

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01931

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Policy for the use of mirrors on the Highway in Kent - 12/01931**

**The Decision needed:**

Agree an updated policy on the use of mirrors on the highway in Kent.

**How the decision relates to BS4K and Corporate Objectives:**

As part of Driving economic prosperity in BS4K it refers to delivering the priorities set out in our integrated transport strategy *Growth Without Gridlock (GWG)*. Within GWG road safety is stated as a constant priority for central and local government.

**Impact/costs and risks of proposed decision:**

Currently KCC do not support the use of mirrors on the Highway despite many other Highway Authorities allowing them. Limited use of mirrors at specific locations may assist in delivering our key objective of reducing road casualties.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

Not before September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**None**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**Gather Information from key stakeholders on proposed policy**

Key consultee groups

**Kent Police**

Start and finish dates of consultation.

**tbc**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**tbc**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

20 September 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Key priority of improving road safety is within Business Plan and proposed policy will assist with this priority.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andy Corcoran, Traffic Schemes & Member Highway Fund Manager

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01957

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Coldharbour Traveller Site – New Pitch Fee - 12/01957**

**The Decision needed:**

**The weekly pitch fee for the expanded Coldharbour site, Aylesford, Tonbridge & Malling, new pitches due to open late in 2012.**

How the decision relates to BS4K and Corporate Objectives:

**The completed project which expands the site from 8 to 26 pitches will help tackle disadvantage within the Gypsy and Traveller community.**

Impact/costs and risks of proposed decision:

**The pitch fee will fund the maintenance and management of the new site, and repay much of the prudential borrowing used to pay a large part of the costs of the new site.**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**None**

**Aims and level(s) of consultation (*KCC consultation levels attached*):**

**The only people affected by this decision are current and future pitch occupiers of the Coldharbour site, who have rights to challenge the**

**proposed pitch fee under the Mobile Homes Act 1983.**

**The aim of the consultation will be to receive comments on the proposed pitch fee from those to be affected by it.**

The level will be: **gather opinions**

**Key consultee groups:**

Pitch occupiers and site residents

**Start and finish dates of consultation:**

**N/A**

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found:**

**To be supplied, if required.**

**Date of publication of consultation outcomes and updated Equalities Impact Assessment:**

**To be confirmed.**

Informing Only (**Who and when**)

**N/A**

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting:

**Not so far. But will be discussed at Environment Highways and Waste Cabinet Committee – 20 September 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**The Coldharbour Project, of which this forms part, is referred to in the Enterprise and Environment Business Plan and has been approved by the Project Approvals Group.**

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

**Peter Homewood, Malling Rural North East KCC Member**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bill Forrester - Gypsy and Traveller Unit  
Planning & Environment Division  
01622 221846 - Bill.forrester@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01930

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

### **Freight Action Plan - 12/01930**

**The Decision needed:**

To adopt the Freight Action Plan following the public consultation.

**How the decision relates to BS4K and Corporate Objectives:**

*1. To help the Kent economy grow*

The plan recognises the importance of the economic growth of the county and seeks to:-

- Work with the freight industry to seek solutions
- Provide information to the haulage industry to help them plan their journeys

2. To put the citizen in control

The plan identifies the impact that the freight industry has on the community and seeks to work with them by:

- Developing a community Lorry watch
- Provide a method of recording problems as they occur
- Work with the community and freight industry in raising the awareness of decisions that individuals make when ordering goods

3. To tackle disadvantage

The plan identifies the problems faced by the community and sets out the objectives to:

- Improving air quality
- Reducing the instances of lorries becoming stuck
- Ensure lorries are kept away from residential areas

<p><b>Impact/costs and risks of proposed decision:</b> The plan will result in specific actions and will require a Freight officer to implement the actions.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> September 2012</p> <p><b>Reason if Key Decision</b> N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p><b>None</b></p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p><b>The Action Plan has been subject to both a public and Stakeholder consultation</b></p> <p>Key consultee groups</p> <p><b>Freight Industry, Ports, District, Borough and Parish Councils</b></p> <p>Start and finish dates of consultation.</p> <p><b>Public Consultation 28<sup>th</sup> May to 23<sup>rd</sup> July 2012</b></p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p><b>Included with full report</b></p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p><b>September 2012</b></p> <p><b>Informing Only (Who and when)</b> N/A</p> <p><b>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</b></p>



An update on the Action Plan was provided at the 11<sup>th</sup> May Committee meeting

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes the Action Plan is in the business plan

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andrew Westwood, Traffic manager, Highways & Transportation  
01622 222729 - Andrew.westwood@kent.gov.uk

**Support documents**

Freight Action Plan & EQIA

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01952

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Hadlow Road Link, Tonbridge - 12/01952**

**The Decision needed:**

Minded to abandon the proposed road scheme so that it is no longer used for Land Charge disclosures or development control and the surplus declaration of all land and property held for the scheme.

How the decision relates to BS4K and Corporate Objectives: The understanding that this scheme cannot realistically be delivered will allow land and property to be released and blight removed from the area that will contribute to the core objective of 'Help Kent Economy to Grow'.

Impact/costs and risks of proposed decision: Further deterioration of the property held and maintenance costs avoided and release of the capital asset achieved. Future reinstatement of the scheme will be prejudiced but it has made no progress in over 30 years and national transport policy and reduced funding only reinforces the position so the risk is negligible.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

None

Aims and level(s) of consultation (*KCC consultation levels attached*)

The local County members will be consulted. The underlying reasons for the proposed abandonment of the road scheme do not involve service, opinion, choice or options and in that sense consultation is not regarded as appropriate

Key consultee groups

N/A as explained above.

Start and finish dates of consultation.

N/A as explained above.

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

N/A as explained above.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A as explained above.

Informing Only (Who and when)

Tonbridge & Malling Joint Transportation Board – 11 June 2012.

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
Environment, Highways & Waste Cabinet Committee – 20 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Not explicitly but is under the remit of MP3 regarding management of land held for highway purposes.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Tonbridge – Chris Smith & Alice Hohler

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

John Farmer - Highways & Transportation  
07740 185252 - john.farmer@kent.gov.uk

**Support documents**

Tonbridge & Malling Joint Transportation Board – 11 June 2012.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01927

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Speeding up of procedures for Traffic Regulation Orders - 12/01927**

**The Decision needed:**

Give officers delegated powers to consider objections to public consultations for small traffic schemes when the responses to the consultation is limited in number and non-controversial.

**How the decision relates to BS4K and Corporate Objectives:**

As part of Driving economic prosperity in BS4K it refers to delivering the priorities set out in our integrated transport strategy *Growth Without Gridlock (GWG)*. Within GWG road safety is stated as a constant priority for central and local government.

**Impact/costs and risks of proposed decision:**

Allowing officers delegated powers to consider minor objections to traffic schemes will speed up the process of implementing schemes, reduce staff time spent on projects and allow a quicker response to road safety issues.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**None**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**Gather Information from key stakeholders on proposed policy**

Key consultee groups

**Kent Police**

Start and finish dates of consultation.

**tbc**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**tbc**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Informing Only** (Who and when)

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

20 September 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Key priority of improving road safety is within Business Plan and proposed policy will assist with this priority and increase officer output.

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Andy Corcoran, Traffic Schemes & Member Highway Fund Manager

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01946

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Re-alignment of Commercial Services company structure - 12/01946**

**The Decision needed:**

Review of wholly-owned Commercial Services companies to move from five companies to two and to adjust the company names and Articles to reflect the future trading arrangements.

**How the decision relates to BS4K and Corporate Objectives**

Meets the need to be cost-effective and productive, simplifying and updating the operating model of CS. Meets the objective of creating a demonstrable level playing field with Kent businesses and pre-empts anticipated legislation on Local Authority trading.

**Impact/costs and risks of proposed decision**

Minimal financial impact in the short term. Over time the new company's operating costs and tax basis will migrate to those experienced in private industry. The proposed decision is intended to pre-emptively reduce the risk of acting outside the legally permissible framework.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

Not considered a key decision

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

**This activity falls outside the statutory duty to consult. It is the intention to TUPE transfer staff to the new company, with no detriment to terms & conditions. This will require staff consultation.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**N/A**

Key consultee groups

**N/A**

Start and finish dates of consultation.

**N/A**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**N/A**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**N/A**

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Policy & Resources Cabinet Committee: 27<sup>th</sup> September 2012

Governance and Audit Committee Trading Activities Sub Group: date tba

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

N/A

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

No members affected

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Jackson, Commercial Services 01622 605471

david.jackson@kent.gov.uk

**Support documents**

Report to Cabinet Member

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01919

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Maidstone Borough Council: 'Preparation' consultation on strategic site allocations (Regulation 18) - 12/01919**

**The Decision needed:**

Cabinet Member approval of KCC's response to Maidstone Borough consultation

How the decision relates to BS4K and Corporate Objectives  
Establishes KCC objection to or support for strategic land allocations for employment and residential development in the Maidstone area.

Impact/costs and risks of proposed decision  
Strategic land allocations may have important environmental impacts or establish the need for KCC services to support development.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Maidstone Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**



Key consultee groups

**NA**

Start and finish dates of consultation.

**MBC's Provisional** dates: 17 August – 1 October 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

**Informing Only** (Who and when)

NA

**Has the matter already been discussed by a Cabinet Committee? If not when will it be discussed by the Cabinet Committee and the date of the meeting**

There has been no previous Cabinet Committee discussion. The only Cabinet Committee meeting to which this decision could be taken is 20<sup>th</sup> September. However, this will allow only a few days consideration of the published consultation before a report needs to be submitted and may prove impractical.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Maidstone

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Planning and Environment

Tel; 01622 223537 - Email: katherine.dove@kent.gov.uk

**Support documents**

'Preparation' consultation on strategic site allocations (Regulation 18)

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01932

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Managing Roadworks, Kent Lane Rental Scheme - 12/01932**

**The Decision needed:**

Noting of summary of statutory consultation on the Kent Lane Rental Scheme and acceptance of the recommendations to apply to the Department for Transport to run the Kent Lane Rental Scheme.

How the decision relates to BS4K and Corporate Objectives:

Roadworks are a necessary part of maintaining the highways and services of Kent. Kent has been operating a permit scheme to good effect since 25 January 2010. The proposed Kent Lane Rental Scheme will incentivise innovation and a focus on Kent's top tier of roads to enable this work to take place with the absolute minimum of inconvenience helping to deliver 'Growth without Gridlock'

Impact/costs and risks of proposed decision:

The cost of developing and running of the scheme will be covered fully by the charges received under the scheme. There will need to be parity with Kent's own work however the charges should be able to be minimised by good working practices. The scheme will deliver a significant surplus which under the regulations will need to be reinvested into the street and road works industry to fund initiatives to reduce congestion.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The project to develop the Kent Lane Rental Scheme has included senior members of the National Joint Utilities Group (NJUG) on the project board and also included in the schemes development is a local stakeholders group forum from South East Joint Utilities Group (SEJUG). This early proactive involvement has lead to a jointly developed scheme aimed at being workable, practical, fair and effective.

Aims and level(s) of consultation (*KCC consultation levels attached*)

Statutory 12 week public and stakeholder consultation

**Key consultee groups**

Street works and road works industry, transport stakeholders, Parish and District Councils, the public.

**Start and finish dates of consultation.**

End of June to Mid September

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

No but will be available on the Kent Lane Rental page on KCC's website.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

Completed for 20 September Cabinet report.

**Informing Only (Who and when)**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Previously part of Informal Members group report recommendations to Cabinet Committee on 11 May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Latham, Highways and Transportation, david.latham@kent.gov.uk

**Support documents** Kent Lane Rental Scheme

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01921

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Winter Service Policy 2012-13 - 12/01921**

**The Decision needed:**

To agree a revised Winter Service Policy which will include revisions to salting routes and timings of the routes.

**How the decision relates to BS4K and Corporate Objectives:**

Winter Service is essential to keep Kent moving for social and economic development reasons. It also contributes towards putting the citizen in control through local district winter plans, the provision of salt bins and the communication strategy that compliments the winter service policy.

**Impact/costs and risks of proposed decision:**

The revised policy is not expected to involve changes to existing agreed budgets. Failure to agree and implement an effective winter service policy would risk the safe and efficient management of the County's highway network during the winter months.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

September 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**No formal consultation required for this policy. Local district winter plans go to Joint Transportation Board for discussion. Formal**

**consultation carried out in 2010 and the results have been used to develop the policy.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

N/a

Key consultee groups

**N/A**

Start and finish dates of consultation.

**N/A**

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

EIA screening carried out on previous version of policy – sent to Corporate Equalities team via then Equalities lead officer for EHW.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

N/a

**Informing Only (Who and when)**

N/a

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – will be considered by Cabinet Committee on 20 September 2012.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Carol Valentine, Highways and Transportation

Carol.valentine@kent.gov.uk

**Support documents**

None.

## OCTOBER BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01898</p> <p><b>Key Yes</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>The Knole Academy, Bradbourne Vale Road, Sevenoaks, Kent, TN13 3LE - 12/01898</b></p> <p><b>The Decision needed:</b> Approval to submit Final Business Case to DfE &amp; Approval to enter into the necessary contracts with the Academy, and Building Contractor</p> <p>How the decision relates to BS4K and Corporate Objectives</p> <p>This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision</p> <p>The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet</p> <p><b>Date:</b> October 2012</p> <p><b>Reason if Key Decision</b> Significant service developments, reduction, changes in delivery</p>

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only (Who and when)

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Mike Whitting, and Roger Gough in their capacities as Cabinet Members, and Nick Chard in his capacity as ward member.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore, Director of Property and Infrastructure Support  
Rebecca.spore@kent.gov.uk - 01622 221151

**Support documents**

P&IS Business Plan



**Responsible Cabinet Member - Cabinet**

**Reference No:** 12/01953

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kent Thameside Strategic Transport (Homes & Roads) Programme - 12/01953**

**The Decision needed:**

A decision from Cabinet is being sought to: -

- i.) Confirm that Kent County Council continues to act as the Accountable Body for the Kent Thameside Strategic Transport (Homes & Roads) Programme.
- ii.) Entrust the setting up of the Governance arrangements for the Kent Thameside Strategic Transport (Homes & Roads) Programme to the Cabinet Member for Regeneration & Economic Development in consultation with Dartford and Gravesham Borough Councils.
- iii.) Authorise the Corporate Director, Business Strategy & Support in consultation with the Corporate Director, Enterprise & Environment to negotiate and execute legal and/or partnership agreements pursuant to the delivery and management of the Kent Thameside Strategic Transport (Homes & Roads) Programme.

**How the decision relates to BS4K and Corporate Objectives:**

The Kent Thameside Strategic Transport Programme would deliver key improvements to the strategic transport network enabling the planned level of development to be realised. This relates directly to Ambition 1 (To Grow the Economy) of the Vision for Kent 2011-22 and actions set out in Bold Steps for Kent to “Drive Economic Prosperity”.

**Impact/costs and risks of proposed decision:**

The Council is to act as the Accountable Body for the Kent Thameside Strategic Transport Programme and as such would be required to manage the risks. The principal risks are the potential increase in scheme costs and a lack of funding coming forward. The Programme is funded predominantly through public sector grant and private sector contributions. A limited level of funding for the Programme is to come from the New Homes Bonus. This has a funding implication for the Council currently estimated at £1.03m.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

October 2012

**Reason if Key Decision**

This constitutes a Key Decision because: -

i.) It would result in the Council incurring expenditure to support the Programme currently estimated at £1.03m from revenue relating to New Homes Bonus.

ii.) The Programme involves improvements to the strategic transport network across Kent Thameside over a 20-year period that would have significant effects on the local community.

iii.) In acting as the Accountable Body for the Programme the Council would be required to manage the associated risks.

**Reason if this decision has been delayed/withdrawn from a previous plan**

A Decision for the Kent Thameside Strategic Transport (Homes & Roads) Programme was included within the Forward Plan in April 2010 but was subsequently withdrawn in early 2011 as a result of the Government's Comprehensive Spending Review in October 2010 and the implications this had on future public sector funding commitments to the programme.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**No**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**Consultation is to be carried out internally within the Council and externally with key stakeholders (see below). Internal consultation will include Legal Services; Corporate Finance; Chief Officer Group; Cabinet Members for Regeneration & Economic Development, Environment Highways & Waste and Finance & Business Support; Local Members for Dartford and Gravesham.**

Key consultee groups

**Dartford Borough Council**

**Gravesham Borough Council**

**Department for Communities & Local Government/Homes & Communities Agency**

**Department for Transport/Highways Agency.**

Start and finish dates of consultation.

**28<sup>th</sup> June – 31<sup>st</sup> July**

Equalities Impact Assessment included in the consultation documentation.

Please state where this can be found.

**Yes, included as an Appendix to the consultation report.**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

10<sup>th</sup> August

**Informing Only** (Who and when)

Local Members and Key Stakeholders by 7<sup>th</sup> September

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Environment, Highways & Waste Cabinet Committee – 20<sup>th</sup> September  
Economic Development Cabinet Committee – 21<sup>st</sup> September

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Anne Allen (Wilmington)  
Penny Cole (Dartford East)  
Jeremy Kite MBE (Dartford Rural)  
Richard Lees (Swanscombe & Greenhithe)  
Jan Ozog (Dartford West)  
Avtar Sandhu MBE (Dartford North East)  
Leslie Christie (Northfleet & Gravesend West)  
Harold Craske (Northfleet & Gravesend West)  
John Cubitt (Gravesham East)  
Michael Snelling (Gravesham Rural)  
Bryan Sweetland (Gravesham East)

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Stephen Dukes - BSS Economic & Spatial Development Unit  
01622 – 221962 [stephen.dukes@kent.gov.uk](mailto:stephen.dukes@kent.gov.uk)

**Support documents**

Key Decision 07/01108, Kent Thameside Strategic Transport (Homes & Roads) Programme Annual Progress Report, 10th June 2011

**OCTOBER BY INDIVIDUAL CABINET MEMBER**

<p><b>Responsible Cabinet Member - Leader of the Council</b></p> <p><b>Reference No:</b> 12/01966</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>NEW - Establishment of scheme to support young people in apprenticeships - 12/01966</b></p> <p><b>The Decision needed:</b>  <b>The Decision needed:</b>          To seek agreement for the establishment of a new scheme for the purpose of supporting young people in apprenticeships and to the allocation of a one off sum of £50,000 to this new scheme.</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b>          The scheme will facilitate the aspirations of young people by further enabling participation in the Council’s apprenticeship scheme and therefore continue the council’s work to counter dependency.</p> <p><b>Impact/costs and risks of proposed decision</b>          Cost will be met from existing budgets.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>          Leader of the Council</p> <p><b>Date:</b>          Not before October 2012</p> <p><b>Reason if Key Decision</b>          N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>          N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p>

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**N/A**

Key consultee groups

**N/A**

Start and finish dates of consultation.

**N/A**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**N/A**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

N/A

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Economic Development Cabinet Committee

21<sup>st</sup> September

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Potentially all Members could have residents within their wards that wish to apply to the scheme for funding.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Graham Bridgland - Staff Officer to Cabinet Member

01622 694270

Louise Whitaker - Principal Democratic Services officer

01622694433

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01964

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**NEW - Capital Programme – Procurement of external Property consultancy Services under a new Framework and associated contracts - 12/01964**

**The Decision needed:**

To delegate to the Director of Property & Infrastructure Support the authority to establish of a framework for external advice and services associated with the consultancy advice for capital projects. .

How the decision relates to BS4K and Corporate Objectives:

The decision will provide a platform to deliver a wide range of Capital Programme developments across the property estate effectively from the Framework, offering best value solutions to procure refurbished, rebuilt and new buildings in the County. The Consultants' Framework will comprise specialists in the disciplines required to develop new buildings from brief, through feasibility and delivery in compliance with KCC aspirations of best value, good practice, sustainability, and opportunities for local communities.

P&IS will be able to build strong relationships with Framework Consultants to offer added value in terms of 'upskilling' opportunities such as apprenticeships, work-experience offers, and pupil engagement.

Impact/costs and risks of proposed decision:

The risks will be set out in the paper intended to support the Cabinet Member in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

October 2012

**Reason if Key Decision**

The procurement value will be in excess of £4 million over 4 years

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Not applicable**

**Aims and level(s) of consultation (*KCC consultation levels attached*):**

**Not applicable**

**Key consultee groups:**

**Not applicable**

**Start and finish dates of consultation:**

**Not applicable**

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found:**

**Not applicable**

**Date of publication of consultation outcomes and updated Equalities Impact Assessment:**

**Not applicable**

**Informing Only (Who and when):**

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting?**

**Not applicable**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**There has been previous mention of the renewal of the Capital Programme Consultants' Framework in the Medium Term Plan but the range of services and procurement method now require this inclusion in the Forward Plan**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

**Roger Gough**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore Director of Property & Infrastructure Support  
Rebecca.Spore@kent.gov.uk – 01622 221151

**Support documents**

Property & Infrastructure Support Business Plan 2011

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01955

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kings Hill Areas 01, 03 & 05, Village 2 - 12/01955**

**The Decision needed:**

Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development which importantly contributes towards bettering design standards.

KCC and its Kings Hill development partners, Liberty have committed to a long term calibrated and progressive development land disposal programme.

The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land.

It is proposed that KCC should agree the future disposal of the subject land parcels for best consideration, through a competitive tender basis. This will be facilitated by KCC's development partners, Liberty Property Trust UK.

Links to Bold Steps for Kent and corporate objectives

The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with:

Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill.

Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and

Priority 10 – Deliver growth without gridlock.

The proposed decision relates to the long term agreed Master Plan and strategy for Kings Hill and as part of the Council's Policy Framework.

Impact/costs and risks of proposed decision

The proposed land sale(s) form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposals will take place with the Partnership's detailed planning permissions and will complete and improve the development. A process which minimises many of



the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.

All risks will be fully considered through a diligent evaluation process when consideration is made of the preferred bidder and brought for a decision.

The only direct costs for KCC are those charged by Legal Services in executing the transactions.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

### **Date:**

October 2012

### **Reason if Key Decision**

Yes The proposal will unlock regeneration of a number of KCC assets within the Kings Hill development partnership, provide new housing stock as part of Bold Steps for Housing and provide significant income for KCC. The land transactions are likely to exceed £1million.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Notify Members of the Council, particularly Local Members where the sites are located .KCC is required to secure best consideration

### **Aims and level(s) of consultation?**

Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development.

### **Start and finish dates of consultation?**

N/A

### **Equalities Impact Assessment included in the consultation documentation?**

N/A

### **Date of publication of consultation outcomes and updated Equalities Impact Assessment?**

N/A

Has the matter already been discussed by a Cabinet Committee?

**No**

If not when will be it discussed by the Cabinet Committee and the date of the meeting?

**Policy and resources Cabinet Committee September 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**The Kings Hill development and disposal strategy is referred to as a Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and those within this decision.**

Which Members and electoral Divisions are affected by this proposed decision?

**All Members**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Matthew Hyland, Kings Hill Project Coordinator,  
Regeneration and Economy, 01622 223423  
matt.hyland@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01912

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Disposals Programme: Properties estimated to yield in excess of £1,000,000 in the Disposals Programme 2012/2013 - 12/01912**

**The Decision needed:**

Approval to dispose of land and properties with an estimated capital receipt over £1,000,000 with final terms delegated to the Director of Property & Infrastructure Support in consultation with the Cabinet Member for Business Strategy and Support. Delegation only effected when receipt and terms equal or exceed the terms outlined within the report. The disposals will include general fund, earmarked, PEF1 and PEF2 property.

How the decision relates to BS4K and Corporate Objectives

This decision is needed to ensure that KCC disposals can proceed quickly in response to the market. The decision will support all 3 Bold Steps for Kent in that the receipts obtained from properties will be used to fund priority capital schemes to improve KCC service delivery.

Impact/costs and risks of proposed decision

The impact, costs and risks will be set out for each property in the document. The impact of the decision will be that receipts will be achieved as quickly as possible to ensure the capital programme is delivered and minimise holding costs. Without the decision, KCC will be unable to respond to offers in a timely way and may lose sales, may impact on the delivery of the capital programme and may increase holding costs.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Between October 2012 and November 2012

**Reason if Key Decision**

It is likely to have a “significant” effect on KCC’s services to the community in that it may impact on the Council’s capital programme and improvements. Also that under the property management protocol disposals in excess of £1,000,000 requires a Member decision to proceed.

**Reason if this decision has been delayed/withdrawn from a previous plan**

Not Applicable

Notify all Members of the Council

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No requirement

Aims and level(s) of consultation (*KCC consultation levels attached*)

NA

Key consultee groups

NA

Start and finish dates of consultation.

NA

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

NA

Date of publication of consultation outcomes and updated Equalities Impact Assessment

NA

Informing Only

NA

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes - The matter is referred to in the Medium Term Plan.

Yes – The matter is referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Mark Cheverton, Manager – Estates Management, PI&S  
01622 696977 - mark.cheverton@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01954

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kings Hill Area 57 Village 2 - 12/01954**

**The Decision needed:**

Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development and which importantly contributes towards bettering design standards.

KCC and its Kings Hill development partners, Liberty have committed to a long term calibrated and progressive development land disposal programme.

The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land.

It is proposed that KCC should agree the future disposal of the subject land parcel for best consideration, through a competitive tender basis. This will be orchestrated by KCC development partners, Liberty Property Trust UK.

Links to Bold Steps for Kent and corporate objectives

The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with:

Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill.

Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and

Priority 10 – Deliver growth without gridlock.

The proposed decision relates to the long term agreed Master Plan and Strategy for Kings Hill and as part of the Council's Policy Framework.

Impact/costs and risks of proposed decision

The proposed land sale will form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposal will take place with the Partnership's detailed planning permissions and will complete and improve the overall Kings Hill development. The tender process

has been devised which minimises any the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.

All risks will be fully considered through a diligent evaluation process when considering is made of the preferred bidder and brought for a decision.

The only direct costs for KCC are those charged by Legal Services in executing the transactions.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**  
 Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**  
 October 2012

**Reason if Key Decision**  
 Yes. The proposal will unlock the regeneration of a KCC assets within the Kings Hill development partnership, provide new housing stock, as part of Bold Steps for Housing and provide significant income for KCC. The land transaction is likely to exceed £1 million.

**Reason if this decision has been delayed/withdrawn from a previous plan**  
 N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Consultation**  
 Notify Members of the Council, particularly Local Members where the sites are located .KCC is required to secure best consideration

**Aims and level(s) of consultation?**  
 Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development.

**Start and finish dates of consultation?**  
 N/A

**Equalities Impact Assessment included in the consultation documentation?**  
 N/A

**Date of publication of consultation outcomes and updated Equalities Impact Assessment?**

**N/A**

Has the matter already been discussed by a Cabinet Committee?

**No**

If not when will be it discussed by the Cabinet Committee and the date of the meeting?

**Policy and resources Cabinet Committee September 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**The Kings Hill development and disposal strategy is referred to as Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and the site within this decision.**

Which Members and electoral Divisions are affected by this proposed decision?

**All Members**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Matthew Hyland, Kings Hill Project Coordinator,  
Regeneration and Economy, 01622 223423  
matt.hyland@kent.gov.uk

**Support documents**

None.



**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01956

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kings Hill Area 62, Village 2 - 12/01956**

**The Decision needed:**

Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development, which importantly contributes towards bettering design standards.

KCC and its Kings Hill development partners, Liberty have committed to a long term calibrated and progressive development land disposal programme.

The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land.

It is proposed that KCC should agree the future disposal of the subject land parcel for best consideration, through a competitive bid basis. This will be facilitated by KCC's development partners, Liberty Property Trust UK.

Links to Bold Steps for Kent and corporate objectives

The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with:

Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill.

Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and

Priority 10 – Deliver growth without gridlock.

The proposed decision relates to the long term agreed Master Plan and Strategy for Kings Hill and as part of the Council's Policy Framework.

Impact/costs and risks of proposed decision

The proposed land sale will form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposal will take place based on the Partnership's preferred design and conditional upon detailed planning permission and will ensure a comprehensive and

effective design solution with adjacent development of area 64, to help complete and improve the overall Kings Hill Village 2 development. The sale process will be devised to minimise many of the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.

All risks will be fully considered through a diligent evaluation process when consideration is made of the preferred developer/bidder and brought for a decision.

The only direct costs for KCC are those charged by Legal Services in executing the transactions.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

#### **Date:**

October 2012

### **Reason if Key Decision**

Yes. The proposal will unlock the regeneration of a KCC asset within the Kings Hill development partnership, provide new housing stock, as part of Bold Steps for Housing and provide significant income for KCC. The land transaction is likely to exceed £1 million.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

### **Consultation**

Notify Members of the Council, particularly Local Members where the sites are located. KCC is required to secure best consideration

### **Aims and level(s) of consultation?**

Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development.

### **Start and finish dates of consultation?**

N/A

### **Equalities Impact Assessment included in the consultation documentation?**

N/A

**Date of publication of consultation outcomes and updated Equalities Impact Assessment?**

**N/A**

Has the matter already been discussed by a Cabinet Committee?

**No**

If not when will be it discussed by the Cabinet Committee and the date of the meeting?

**Policy and resources Cabinet Committee September 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**The Kings Hill development and disposal strategy is referred to as a Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and the site within this decision.**

Which Members and electoral Divisions are affected by this proposed decision?

**All Members**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Matthew Hyland, Kings Hill Project Coordinator,  
Regeneration and Economy,  
01622 223423 - matt.hyland@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development

**Reference No:** 11/01794

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794**

**The Decision needed:**

To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow

How the decision relates to BS4K and Corporate Objectives

The proposal directly links to Bold Steps for Kent, including growing the economy, regenerating Sittingbourne and providing a new Gateway/library service in a new fit for purpose building and to support Kent's more vulnerable citizens. The regeneration project will link to Kent key construction companies.

Impact/costs and risks of proposed decision

The risks will be set out in the paper intended to support Cabinet in taking this decision.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform, Cabinet Member for Regeneration and Economic Development

**Date:**

October 2012

**Reason if Key Decision**

Key decision as the proposal impacts on a number of Cabinet Portfolio holder service

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Not applicable

Aims and level(s) of consultation (*KCC consultation levels attached*)

Not applicable

Key consultee groups

Swale Cabinet on 9 February 2011 outlining the name of their development partner

Start and finish dates of consultation.

Not applicable

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

Not applicable

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not applicable

Informing Only (Who and when)

Not applicable

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Not applicable

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Roger Gough and Cabinet Member for Regeneration & Enterprise

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115, [Rebecca.spore@kent.gov.uk](mailto:Rebecca.spore@kent.gov.uk), Barbara Cooper, Director of Economic Development. Tel no 01622 221856, [Barbara.cooper@kent.gov.uk](mailto:Barbara.cooper@kent.gov.uk)

**Support documents**

Re-balancing Kent – August 2010, Unlocking Kent's Potential, Customer Strategy, Bold Steps for Kent

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 12/01963</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>NEW - Changes to the local formula budget for Schools in Kent - 12/01963</b></p> <p><b>The Decision needed:</b>  The Decision needed: <b>To agree changes to the Kent local formula budget to ensure that it complies with revised national School Finance Regulations set by DfE</b></p> <p>How the decision relates to BS4K and Corporate Objectives: <b>n/a – directed changes from Department for Education</b></p> <p>Impact/costs and risks of proposed decision:  <b>Impact: Potential for minor turbulence in school funding from 2013/14</b>  <b>Cost: The cost of change should be fully absorbed within the authorities existing Dedicated Schools Grant settlement</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  October 2012</p> <p><b>Reason if Key Decision</b>  This affects the budgets of all schools and some central services across KCC.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p><b>Required to consult all Kent schools and academies</b></p> <p><b>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</b></p> <p><b>Key consultee groups</b></p>

Schools Funding Forum, Kent Association of Special Schools and Kent Governors Association

**Start and finish dates of consultation.**

1 September 2012 to 30 September 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

Not applicable as directed change from Department of Education as per Secretary of State's announcement on 2 July on the reform of the school revenue funding system

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

Not applicable

Informing Only (Who and when)

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

No – this is a directed change from Department of Education as per Secretary of State's announcement on 2 July on the reform of the school revenue funding system

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No – this is a directed change from Department of Education as per Secretary of State's announcement on 2 July on the reform of the school revenue funding system

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

**All members**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Keith Abbott, Director, School Resources, Finance and Procurement Division, 01622 696588, keith.abbott@kent.gov.uk

**Support documents**

DfE Operational Guidance for LA's,

[http://media.education.gov.uk/assets/files/pdf/o/operational%20guidance%20document\\_final%20-%20amended0207.pdf](http://media.education.gov.uk/assets/files/pdf/o/operational%20guidance%20document_final%20-%20amended0207.pdf)

**Responsible Cabinet Member** - Cabinet Member for Regeneration and Economic Development

**Reference No:** 12/01908

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Growing Places Fund: Agreement to enter loan for infrastructure to unlock economic activity -12/01908**

**The Decision needed:**

**Background and decision**

Government has allocated £32.5 million from the Growing Places Fund to the South East Local Enterprise Partnership (LEP). This will create a recyclable fund to pay for infrastructure that will unlock employment and housing delivery.

Following a call for projects in January, the LEP has awarded funding to five projects in Kent, subject to due diligence. These are: A28 Matalan Roundabout (Ashford), EbbsfleetValley/Southfleet Road (Dartford), Dartford Town Centre, Dartford Northern Gateway and the Live Margate housing renewal programme (Thanet). The total value of these schemes is £16 million.

It is proposed that KCC should decide to act as the accountable body in borrowing Growing Places Funding from the central LEP fund to support these schemes, subject to full due diligence.

**Links to Bold Steps for Kent and corporate objectives**

This decision supports the following priorities in *Delivering Bold Steps*

- Priority 8: Respond to key regeneration challenges, working with our partners
- Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure
- Priority 10: Deliver Growth without Gridlock

**Impact, costs and risks of proposed decision**

Combined, the five Kent schemes approved by the LEP could deliver around 1,600 homes and 1,100 jobs by 2016/17, and would also unlock housing and employment growth in future years.

There main risks are:

- Risk of failure to repay funding according to the timetable set out in the funding agreement
- Risk of non-delivery of housing or employment outputs (including through continuing adverse market conditions)



- Compliance with state aid regulations in using public funding to support the delivery of private sector development schemes

These risks will be fully considered through the due diligence process before proposals are brought for decision.

The main costs will be in monitoring and reporting delivery. It is anticipated that these will be incorporated within the loan agreement.

Growing Places Fund is expected to be offered at zero interest unless interest is required in order to comply with state aid restrictions (in which case, it will be paid by the developer).

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Regeneration and Economic Development

### **Date:**

October 2012

### **Reason if Key Decision**

Yes – involves commitment to expenditure of over £1 million outside of current business plan.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

Consultation on the schemes proposed for Growing Places Fund took place with the Kent Districts and Kent Forum in advance of the LEP's decision to allocate funding.

There are no further requirements to consult on the distribution of Growing Places Fund overall, although there may be requirements to consult on individual schemes.

### **Has the matter already been discussed by a Cabinet Committee?**

No

### **If not when will it be discussed by the Cabinet Committee and the date of the meeting**

Economic Development Cabinet Committee – 5 July

### **Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

Which Members and electoral Divisions are affected by this proposed decision?

Proposed schemes will affect Members representing divisions in Ashford, Dartford and Thanet. Indirectly, all Members will be affected by the proposed decision, due to future recycling of Growing Places Fund to potentially benefit further projects in Kent.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Ross Gill - Economic Strategy and Policy Officer  
Economic Development  
01622 221312 - Ross.gill@kent.gov.uk

**Support documents**

Report to Local Enterprise Partnership Board, 18 March 2012

## NOVEMBER BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Reference No:</b> 12/01858</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>The Bridge Resource Unit for people with physical disabilities - 12/01858</b></p> <p><b>The Decision needed:</b> Approval to modernise service to offer greater choice of provision.</p> <p>How the decision relates to BS4K and Corporate Objectives BS4K Priority 15: Improve services for the most vulnerable people in Kent</p> <p>Impact/costs and risks of proposed decision The services will be provided via alternate sites or direct payment. Potential costs and risks to be identified through Equality Impact Assessment and Gather Opinions consultation process</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Adult Social Care &amp; Public Health</p> <p><b>Date:</b> Between November 2012 and December 2012</p> <p><b>Reason if Key Decision</b> Need to modernise service to reflect personalisation and achieve efficiencies</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b> This decision has previously been on the Forward Plan but was postponed to allow more time for consideration of future service options and views of stakeholders</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>
<p>Please state if there are any additional legal requirements to consult other</p>

than those stated in the Local Government Act 1999 - Best Value Duty.

None

**Aims and level(s) of consultation (KCC consultation levels attached)**

Making Choices: to seek preferences before making a decision

**Key consultee groups**

Service users and carers

**Start and finish dates of consultation.**

Making Choices: 24 July – 16<sup>th</sup> October 2012

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

\\invicta.cantium.net\KCCRoot\Legacy Shares\G-SSSPU\AlfA\Efficiency Programme\Efficiency Projects\Review of In-House Services\PD Resouce units\The Bridge\Briefing

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

**30 October 2012**

Informing Only (Who and when)

Shepway District Councillors

Hythe Town Council

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

**To be discussed on 9 November 2012**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes**

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

**Shepway - Hythe**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Samantha Sheppard - Efficiency Manager, FSC  
samantha.sheppard@kent.gov.uk - 01622 693172

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Business Strategy, Performance & Health Reform

**Reference No:** 12/01909

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Lease renewals for office and other operational properties plus associated transactions - 12/01909**

**The Decision needed:**

Approval to enter into new leases for offices and other operational properties where rents likely to exceed £100,000 per annum and KCC is the Landlord.

How the decision relates to BS4K and Corporate Objectives

This decision is needed in to renew leases for key properties KCC needs to retain to ensure the smooth delivery of its services. The decision will support all 3 Bold Steps for Kent in that the properties will accommodate KCC's service delivery who are responding to the requirements of the County identified in its policy documents.

Impact/costs and risks of proposed decision

The impact, costs and risks will be set out for each property in the document but essentially it will enable the continuation / improvement of service delivery in present locations identified as required. The cost will vary from property to property. The main risk will be that a service may not be able to continue with its service delivery if the lease is not renewed.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Business Strategy, Performance & Health Reform

**Date:**

Not before November 2012

**Reason if Key Decision**

It is likely to have a "significant" effect on KCC's services to the community if leases are not renewed.

Also that under the property management protocol leaseholds with a rent in excess of £100,000 per annum requires a member's decision.

**Reason if this decision has been delayed/withdrawn from a previous**

<p><b>plan</b> Not Applicable</p> <p>Notify all Members of the Council</p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p> <p>Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.</p> <p>No requirement</p> <p>Aims and level(s) of consultation (<i>KCC consultation levels attached</i>)</p> <p>NA</p> <p>Key consultee groups</p> <p>NA</p> <p>Start and finish dates of consultation.</p> <p>NA</p> <p>Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.</p> <p>NA</p> <p>Date of publication of consultation outcomes and updated Equalities Impact Assessment</p> <p>NA</p> <p>Informing Only</p> <p>NA</p> <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting</p> <p>No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</p> <p>All Members</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b> Mark Cheverton, Manager – Estates Management, PI&amp;S 01622 696977 - mark.cheverton@kent.gov.uk</p> <p><b>Support documents</b> None.</p>

**Responsible Cabinet Member** - Cabinet Member for Customer & Communities

**Reference No:** 12/01939

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**The localisation of the Discretionary Social Fund from April 2013 - 12/01939**

**The Decision needed:**

The DWP currently runs a discretionary scheme of Community Care Grants and Crisis Loans which are part of the Social Fund. From April 2013 these schemes will cease and part of the funding transferred to local authorities (upper tier in two-tier authorities) so that they can design their own local schemes to meet the need in their areas. Decisions will be needed on the following:

1. How the devolved budget is to be used within Kent.
2. How the local scheme/s should operate.
3. The preferred delivery model including any procurement issues

How the decision relates to BS4K and Corporate Objectives

The reform fits with Ambition 2 “To Tackle Disadvantage” and gives Kent an opportunity to try to deal with the need in a more effective way. The reform will impact on a much wider group of people than currently access Children’s Social Services and Adult Social Services. Developing an effective scheme can, therefore, also play an important role in the preventative and early intervention strategies of these services.

Impact/costs and risks of proposed decision

1. The spend on the Social Fund is being driven down in advance of the transfer. There is a danger, therefore, that the budget will be insufficient for demand particularly in the current economic climate and in the context of wider benefit cuts.
2. If an effective replacement scheme is not developed there is likely to be a serious gap in provision of support to vulnerable people.
3. Risks associated with taking on a devolved responsibility.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Customer & Communities

**Date:**

November 2012

**Reason if Key Decision**

This needs to be a Key Decision due to the potential impact on the community and the fact that the budget exceeds £1 million per year.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/A

Notify all Members of the Council: **YES**

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

No extra specific legal duty as presently understood.

**Aims and level(s) of consultation (*KCC consultation levels attached*)**

Consultation with key partners is taking place to raise awareness of the changes and to inform the decision on options for the scheme and its delivery.

**Key consultee groups**

To date: district/borough councils; non-statutory and voluntary organisations; relevant KCC staff.

**Start and finish dates of consultation.**

Informal – December 2011 to date. Formal – to be confirmed.

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

To be confirmed.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

To be confirmed.

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
**Not yet discussed by a Customer and Communities Committee; date to be confirmed.**

Is the matter referred to in your Business Plan or Medium Term Capital Programme? **NO**

Which Members and electoral Divisions are affected by this proposed



decision? Is it All Members?

**Yes – all Members**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Christine Grosskopf, Business Strategy, KCC

Phone: 01622 696611 (7000 6611).

Email: [chris.grosskopf@kent.gov.uk](mailto:chris.grosskopf@kent.gov.uk)

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01961

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**NEW - Proposed expansion of Repton Manor Primary School - 12/01961**

**The Decision needed:**

The Cabinet Member to agree to the proposal to expand Repton Manor Primary School

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

These proposals are incorporated in the 'Commissioning Plan for Education – Kent'.

Impact/costs and risks of proposed decision

.The costs for the expansion of Repton Manor to 2fe have already been allocated from the Capital budget. If the proposal does not go ahead there will be a shortfall of Year R places in Ashford from September 2013.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

**Date:**

November 2012

**Reason if Key Decision**

Effects more than two electoral divisions

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

Autumn 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

This is underway and will be available once the consultation is live

Date of publication of consultation outcomes and updated Equalities Impact Assessment

November 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It is scheduled for ELS Cabinet Committee on 12 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Ashford Local Member: Mr Jim Wedgbury

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Adams AEO – Mid Kent, 01233 898559. david.adams@kent.gov.uk

**Support documents**

The commissioning plan for education provision 2012-17

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01962

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**NEW - Proposed expansion of The Discovery School - 12/01962**

**The Decision needed:**

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

Autumn 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

This is underway and will be available once the consultation is live

Date of publication of consultation outcomes and updated Equalities Impact Assessment

November 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It is scheduled for ELS Cabinet Committee on 12 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Tonbridge Local Member: Mr Richard Long

## Section 2 – Who is taking the final decision and when

### Who is taking the Decision

Cabinet Member for Education, Learning & Skills

### Date:

November 2012

### Reason if Key Decision

Effects more than two electoral divisions

### Reason if this decision has been delayed/withdrawn from a previous plan

N/a

## Section 3 – Who is to be consulted? If no please provide reasons?

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

Autumn 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

This is underway and will be available once the consultation is live

Date of publication of consultation outcomes and updated Equalities Impact Assessment

November 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It is scheduled for ELS Cabinet Committee on 12 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Tonbridge Local Member: Mr Richard Long

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Adams AEO – Mid Kent, 01233 898559. david.adams@kent.gov.uk

**Support documents**

The commissioning plan for education provision 2012-17

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01950

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Primary Commissioning in Sevenoaks District - 12/01950**

**The Decision needed:**

The Cabinet Member to agree to the proposal to:

- a) commission enlargements of Lady Boswell's CE PS and Sevenoaks PS by 1FE each, for September 2013.
- b) confirm enlargement of Otford Primary School from a PAN of 50 to 60 for September 2013 .

How the decision relates to BS4K and Corporate Objectives

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

These proposals are incorporated in the 'Commissioning Plan for Education – Kent'.

Impact/costs and risks of proposed decision

Cost for Lady Boswells CE PS is estimated at £1.5m.

The cost for Sevenoaks PS is not known at this stage, but is expected to be between £1.5 - £1.75m.

Funding for the Otford PS enlargement has already been identified in the medium term plan.

If this proposal does not go ahead, there will be a risk of there being insufficient Year R places for parts of Sevenoaks Town for September 2013

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

### **Date:**

November 2012

### **Reason if Key Decision**

Effects more than two electoral divisions

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

24 Apr 2012 to 19 Jun 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Before 12 September 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It was discussed at ELS Cabinet Committee on 9 May and 10 July 2012



Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Sevenoaks Central – Mr John London. Sevenoaks East - Mr Nick Chard

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Simon Webb, AEO, West Kent, 01732 525110, [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01949

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Primary Commissioning in Gravesham District - 12/01949**

**The Decision needed:**

The Cabinet Member is asked to agree to the proposal to: commission a permanent enlargement of St Botolphs CE PS by 1FE, for September 2013.

How the decision relates to BS4K and Corporate Objectives

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

Impact/costs and risks of proposed decision

Cost for the enlargement is expected to be around £950k

If this proposal does not go ahead, there will be a significant risk of there being insufficient Year R places for parts of West Gravesham district for September 2013

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

**Date:**

November 2012

**Reason if Key Decision**

Effects more than two electoral divisions

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

24 Apr 2012 to 19 Jun 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Before 12 September 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It was discussed at ELS Cabinet Committee on 9 May and 10 July 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Northfleet and Gravesham West – Mr Leslie Christie and Mr Harold Craske

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Simon Webb, AEO, West Kent, 01732 525110, [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01948

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Primary Commissioning in Tunbridge Wells District - 12/01948**

**The Decision needed:**

The Cabinet Member is asked to agree to the proposal to commission permanent enlargements of Southborough CE PS, St Marks CE PS, St Matthews CE PS, Pembury PS and Langton Green PS by 1FE each, for September 2013.

How the decision relates to BS4K and Corporate Objectives

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

These proposals are incorporated in the 'Commissioning Plan for Education – Kent'. Additional provision above the original requirement in the Commissioning Plan has been sought in light of the need to maintain 5% surplus capacity in planning areas that indicate levels of demand that are higher than district average.

Impact/costs and risks of proposed decision

Costs for each of the five permanent enlargements are not known at this stage, but is expected at being between £1.5 - £1.75m for each enlargement.

If this proposal does not go ahead, there will be a risk of there being

insufficient Year R places for parts of Royal Tunbridge Wells town for September 2013 and future years.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

### **Date:**

November 2012

### **Reason if Key Decision**

Effects more than two electoral divisions

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

24 Apr 2012 to 19 Jun 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Before 12 September 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It was discussed at ELS Cabinet Committee on 9 May and 10 July 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?  
Tunbridge Wells West – Mr John Davies, Tunbridge Wells South – Mr James Scholes, Tunbridge Wells East – James Tansley, Tunbridge Wells North - Mr Roy Bullock

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**  
Simon Webb, AEO, West Kent, 01732 525110, [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

**Support documents**  
None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01947

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Primary commissioning Plan in Dartford District - 12/01947**

**The Decision needed:**

The Cabinet member is asked to agree to the proposal to;

- a) Commission a permanent enlargement to Dartford Bridge Primary School by 1fe for September 2012
- b) Commission permanent enlargements of Stone St Mary's CE Primary School and Knockhall Primary School by 1FE each for September 2014 (or 2013 if feasibility studies permit)
- c) Confirm permanent enlargements of Manor Primary School, Fleetdown Primary School and Oakfield Primary School by 1FE each for September 2013

**How the decision relates to BS4K and Corporate Objectives**

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

**Impact/costs and risks of proposed decision**

The cost of the expansions to Stone St Mary CE Primary School and Knockholt Primary School are likely be in the region of 1.4m and 1.7m.

The cost for Fleetdown Primary School has not yet been established but it will cover the cost of refurbishment and refreshment of existing buildings

The cost for Manor Primary School are considerably less estimated at about

£35,000 and has been identified in the medium term plan.

The cost of Oakfield Primary School is estimated at 280,000 and has already been identified in the medium term plan.

The cost of Dartford Bridge Primary School is £30,000 and has been identified in the medium term plan.

If this proposal does not go ahead there will be a risk of there being insufficient Year R places for parts of Dartford for September 2013 and / or 2014.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

### **Date:**

November 2012

### **Reason if Key Decision**

Effects more than two electoral divisions

### **Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather opinions

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

24 Apr 2012 to 19 Jun 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

<http://consultations.kent.gov.uk/consult.ti/EducationProvision/consultationHome>

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Before 12 September 2012

Informing Only (Who and when)

Has the matter already been discussed by a Cabinet Committee?

The commissioning plan for education provision 2012-17 was discussed at 9



May and 10 July 2012 meetings

If not when will be it discussed by the Cabinet Committee and the date of the meeting

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Dartford North East - Mr Avtar Sandhu, Dartford East - Mrs Penny Cole.  
Swanscombe and Greenhithe – Mr Richard Lees, Wilmington – Mrs Ann Allen

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Simon Webb - Area Education Officer – West Kent  
01712 525110 - Simon.webb@eknt.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01897

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**14-24 Education Strategy - 12/01897**

**The Decision needed:**

The endorsement of a new 14-24 strategy

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

7: Build a strong relationship with key business sector across Kent

**Bold Steps for Education**

Shape education and skills provision around the needs of the Kent economy

The education, Learning and Skills directorate will give particular priority to improving the skills and employability of 14 - 24 year olds, so that they make a good start to adult life and their potential is not lost to the Kent economy.

**Apprenticeships Strategy** – Increasing the number of young people undertaking apprenticeships and securing employability skills.

**Education Commissioning Plan** (Post 16 and SEND provision) – this plan will help the LA, schools, colleges and other education and training providers to forecast need and commission provision.

**Impact/costs and risks of proposed decision**

The strategy will have a potential impact upon the learning choices and progression opportunities of all 14-24 year olds in Kent. The key client groups will be 16-18 year olds who are currently Not in Employment Education and Training; young people without key employability skills at level 2; vulnerable learners (including LLDD) and young people who are at work but not in training.

The main risk is that key stakeholders won't engage at the District level to deliver this.

Most of the costs will come from existing programme budgets being used in a

more flexible and responsive way.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

### **Date:**

November 2012

### **Reason if Key Decision**

Major policies not in the Policy Framework or changes to existing

### **Reason if this decision has been delayed/withdrawn from a previous plan**

To allow for an adequate consultation to take place

Notify all Members of the Council

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

N/A

Aims and level(s) of consultation (*KCC consultation levels attached*)

Key consultee groups

Schools, Academies, Colleges, Work Based Learning Providers, Employers, Members

Start and finish dates of consultation.

TBC

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

Date of publication of consultation outcomes and updated Equalities Impact Assessment

TBC

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
ELS Cabinet Committee on 10 July 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed

decision? Is it All Members?  
All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sue Dunn - Head of Skills and Employability  
01622 694923 sue.dunn@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01923

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Canterbury Transport Strategy - 12/01923**

**The Decision needed:**

Adoption of the Canterbury Transport Strategy by Kent County Council (KCC).

How the decision relates to BS4K and Corporate Objectives:

The Canterbury Transport Strategy will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by managing congestion in Canterbury City Centre, improving the reliability of journey times for commuters, visitors and scheduled buses, and enhancing key sustainable transport links to employment, education and healthcare.

Impact/costs and risks of proposed decision:

The Canterbury Transport Strategy forms a key part of the evidence base for the Canterbury Local Plan, which will be subject to an Examination in Public by an independent Planning Inspector during 2013. The appropriateness and deliverability of the strategy will be an important consideration in the Inspector's decision on the soundness of the Local Plan as a whole.

The delivery of the transport strategy will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future. KCC will not be a CIL Charging Authority; therefore it will be reliant on Canterbury City Council as the Local Planning Authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development, which will be influenced by a range of external factors.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

November 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Landowners/developers, businesses, the Highways Agency, Parish Councils.**

Start and finish dates of consultation.

**Not yet known**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not yet known

**Informing Only (Who and when)**

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Canterbury

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Ruth Goudie, Development Planning, Transportation Service  
01233 614181- ruth.goudie@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01925

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Gravesham Transport Strategy - 12/01925**

**The Decision needed:**

Adoption of the Gravesham Transport Strategy (GTS) by Kent County Council (KCC).

**How the decision relates to BS4K and Corporate Objectives:**

The Gravesham TS will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by managing congestion in Gravesham Town Centre, improving the reliability of journey times for commuters and freight, and enhancing public transport links to employment, education and healthcare.

**Impact/costs and risks of proposed decision:**

The Gravesham TS forms a key part of the evidence base for the Gravesham Core Strategy, which will be subject to an Examination in Public by an independent Planning Inspector during 2013. The appropriateness and deliverability of the TS will be an important consideration in the Inspector's decision on the soundness of the Core Strategy as a whole.

The delivery of the Transport Strategy will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future. KCC will not be a CIL Charging Authority; therefore it will be reliant on Gravesham Borough Council as the Local Planning Authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the Transport Strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development, which will be influenced by a range of external factors.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**



November 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Landowners/developers, businesses, the Highways Agency, Parish Councils, public transport operators.**

Start and finish dates of consultation.

**Summer/Autumn 2012 (dates to be clarified)**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

November 2012

**Informing Only (Who and when)**

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Gravesham Borough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Peter Rosevear, Development Planning, Transportation Service  
01233 648315 - peter.rosevear@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01926

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Maidstone Integrated Transport Strategy - 12/01926**

**The Decision needed:**

Adoption of the Maidstone Integrated Transport Strategy (ITS) by Kent County Council (KCC).

**How the decision relates to BS4K and Corporate Objectives:**

The Maidstone ITS will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by managing congestion in Maidstone Town Centre, improving the reliability of journey times for commuters and freight, and enhancing key public transport links to employment, education and healthcare.

**Impact/costs and risks of proposed decision:**

The Maidstone ITS forms a key part of the evidence base for the Maidstone Core Strategy, which will be subject to an Examination in Public by an independent Planning Inspector during 2013. The appropriateness and deliverability of the ITS will be an important consideration in the Inspector's decision on the soundness of the Core Strategy as a whole.

The delivery of the ITS will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future. KCC will not be a CIL Charging Authority; therefore it will be reliant on Maidstone Borough Council as the Local Planning Authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the ITS. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development, which will be influenced by a range of external factors.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

November 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Landowners/developers, businesses, the Highways Agency, Parish Councils.**

Start and finish dates of consultation.

**17<sup>th</sup> August to 1<sup>st</sup> October 2012**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

November 2012

**Informing Only (Who and when)**

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Maidstone Borough

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Paul Lulham, Development Planning, Transportation Service  
01233 614062 - Paul.Lulham@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01928

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Swale Transport Strategy - 12/01928**

**The Decision needed:**

Adoption of the Swale Transport Strategy by Kent County Council (KCC).

**How the decision relates to BS4K and Corporate Objectives:**

The Swale Transport Strategy will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by ensuring that the Sittingbourne Northern Relief Road is used to its full potential, managing congestion in the town centre, improving the reliability of journey times for commuters and freight, and enhancing key sustainable transport links to employment, education and healthcare across the wider district.

**Impact/costs and risks of proposed decision:**

The Swale Transport Strategy forms a key part of the evidence base for the Swale Core Strategy, which will be subject to an Examination in Public by an independent Planning Inspector during 2013. The appropriateness and deliverability of the strategy will be an important consideration in the Inspector's decision on the soundness of the Core Strategy as a whole.

The delivery of the strategy will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future. KCC will not be a CIL Charging Authority; therefore it will be reliant on Swale Borough Council as the Local Planning Authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development, which will be influenced by a range of external factors.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

November 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Landowners/developers, businesses, the Highways Agency, Parish Councils.**

Start and finish dates of consultation.

**Not yet known**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not yet known

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Swale

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Ruth Goudie, Development Planning, Transportation Service  
01233 614181 - ruth.goudie@kent.gov.uk

**Support documents**

None.



**DECEMBER BY INDIVIDUAL CABINET MEMBER**

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01924</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>A20 Corridor Statutory Quality Bus Partnership Scheme - 12/01924</b></p> <p><b>The Decision needed:</b> Cabinet Member approval for the establishment of the Statutory Quality Partnership Scheme (SQPS)</p> <p><b>How the decision relates to BS4K and Corporate Objectives:</b> The SQPS contributes to the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage. It provides the framework for a comprehensive package of improvements to public transport services in the Snodland, West Malling and Kings Hill areas and along the A20 Corridor to Maidstone. The package has been designed to ensure that the level of bus provision is able to accommodate the ongoing housing and employment growth in the Medway Valley area. It will contribute to improved air quality within three Air Quality Management Areas (AQMAs) and involve the setting of minimum service quality standards, thereby locking in the benefits of investment by all parties and ensuring maximum return on public investment.</p> <p><b>Impact/costs and risks of proposed decision:</b> The establishment of the SQPS will impose formal duties on Kent County Council, Tonbridge and Malling Borough Council and Arriva to make available, respectively, the facilities and services specified in the SQPS Agreement. For KCC, this is likely to include traffic signal priority for buses and passenger information and facilities at bus stops.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b> December 2012</p>

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The Local Transport Act 2008 requires local transport authorities to consult all operators of local bus services that could be affected by the SQPS; organisations representing the users of local bus services; other relevant local authorities that they think could be affected by the SQPS; the Traffic Commissioner with responsibility for the traffic area affected by the SQPS; and the Chief Officer of Police for the police area affected by the SQPS.

Aims and level(s) of consultation (*KCC consultation levels attached*)

**‘Gather Opinions’**

Key consultee groups

**As above.**

Start and finish dates of consultation.

**To be determined – broadly August to October 2012 (12 weeks).**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available.**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**To be determined – anticipated during December 2012**

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be determined – 15<sup>th</sup> November 2012?

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Cllr Peter Homewood (Malling Rural North East); Cllr Trudy Dean (Malling Central); and Cllr Sarah Hohler (Malling North).

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Paul Lulham, Development Planning, Transportation Service

01233 614062 -Paul.Lulham@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01935

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Technical And Environmental Services Contract (Tesc) - 12/01935**

**The Decision needed:**

Approval of the award of the Technical and Environmental Services Contract(s) (TESC) to the preferred bidder.

How the decision relates to BS4K and Corporate Objectives:

Priority 1: Improve how we procure and commission services (to help the Kent economy to grow)

Impact/costs and risks of proposed decision:

This is a contract(s) to supply a wide range of consultancy services to the Enterprise and Environment Directorate covering Transportation Engineering (including public transport); Highway Engineering (including maintenance, design, construction supervision, health and safety); and Environmental Support (including air quality, noise, landscaping, planning, regeneration, ecology and waste). The proposed contract spend by KCC will be approximately £5M per year for an initial period of up to five years, with possible extension.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

December 2012

**Reason if Key Decision**

The Technical and Environmental Services Contract(s) will have a “significant” effect on KCC’s services and are major contract(s) of approximately £5M per year. (Historically, the value has been around £12M per year). The preferred bidder(s) will be identified by following a robust procurement and tender evaluation process, which uses a series of strict selection criteria around cost, quality and value for money to generate the chosen contractor(s). Regular progress updates and decision meetings are taking place with the relevant

KCC Procurement Boards. The Environment, Highways & Waste Cabinet Committee will be asked to endorse the final tender process, prior to Cabinet Member sign off and subsequent award.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Aims and level(s) of consultation**

Gather opinions. Environment, Highways & Waste Cabinet Committee opinions will be sought to help ensure that the tender and evaluation process is sufficiently robust, in order to allow the Cabinet Member to sign off the final procurement outcome, prior to 11 January 2013.

**Key consultee groups**

- Corporate Procurement
- Legal Services
- Audit
- Finance
- ICT
- Potential Suppliers (Market Engagement)

**Start and finish dates of consultation.**

On-going consultation and engagement throughout the procurement process. To include:

- Market Engagement: 24 and 25 May 2012
- Bidders Day: July/August 2012

Plus the following key dates that must be adhered to:

- Preferred Bidder/s Identified: December 2012
- Standstill Period: 11 January 2013
- Contract Award: 21 January 2013
- Mobilisation: 22 January 2013
- Contract Start: 1 April 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

The EIA will be part of the procurement project documentation.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

December 2012: Preferred bidder(s) identified.

Informing Only (Who and when)

**A working group exists to include Highways and Transportation, Regeneration, Waste, Planning and Environment, Legal, Procurement and Audit. A wide range of stakeholders will be informed as a part of the contract mobilisation process.**

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting  
**Yes – on 12 January 2012 and 14 March 2012 at POSC. Three meetings of an Informal Members Groups (IMG) have also helped to explore the procurement options available. As the procurement process progresses further updates will be made to the EHW Cabinet Committee most likely at the September and November 2012 meetings.**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes. H&T Annual Plan 2012/13.**

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

**The TESC is a county-wide contract(s) and it is anticipated that there will be provision for Districts to use the services.**

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Paul Denman - Project Manager (H&T Procurement)

01622 221857 -paul.denman@kent.gov.uk

**Support documents**

POSC papers dated 12th January 2012 and 14th March 2012 (Restricted reports), • Timeline of Key Milestones

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01933

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Tonbridge Town Centre Revised Transport Strategy - 12/01933**

**The Decision needed:**

Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).

**How the decision relates to BS4K and Corporate Objectives**

The Revised Transport Strategy will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by managing congestion in Tonbridge Town Centre, improving the reliability of journey times for commuters and freight, improving air quality and enhancing key public transport links to employment, education and healthcare.

**Impact/costs and risks of proposed decision**

The Revised Transport Strategy will reflect and facilitate the abandonment of the London Road to Hadlow Road link. This link is a desirable but not essential measure in meeting the objectives of the Tonbridge Central Area Action Plan.

The delivery of the improvement measures (schemes) identified in the Revised Transport Strategy will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future.

There is the possibility that the higher priority measures may be funded through capital receipts from the sale of properties and land associated with the abandonment of the link road.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

December 2012

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Residents, Landowners/developers, businesses, community groups, the Highways Agency, Parish Councils.**

Start and finish dates of consultation.

**17<sup>th</sup> August to 1<sup>st</sup> October 2012**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

October 2012

**Informing Only** (Who and when)

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Tonbridge and Malling Borough Council



**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Chad Nwanosike, Development Planning, Transportation Service  
01233 614101- chad.nwanosike@kent.gov.uk

**Support documents**

None.

## JANUARY 2013 BY INDIVIDUAL CABINET MEMBER

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 12/01960

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**NEW - Commissioning of primary school places in Thanet district - 12/01960**

**The Decision needed:**

The Cabinet Member to agree to the proposal to enlarge Palm Bay Primary School by .5 FE. This is a permanent significant enlargement and as such requires formal process including issue of public notice. There are other proposals which do not require this legal procedure, namely:

- Drapers Mills Primary School expansion by 1 FE
- Garlinge Primary School & Nursery expansion by 1 FE
- Northdown Primary School expansion by .5 FE.

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3 Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

*The Commissioning Plan*

One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision

These proposals are incorporated in the 'Commissioning Plan for Education – Kent'.

**Impact/costs and risks of proposed decision**

If this proposal does not go ahead, there will be a risk of there being insufficient Year R places for Thanet district for September 2013 and beyond.

## Section 2 – Who is taking the final decision and when

### Who is taking the Decision

Cabinet Member for Education, Learning & Skills

### Date:

January 2013

### Reason if Key Decision

Effects more than two electoral divisions

### Reason if this decision has been delayed/withdrawn from a previous plan

N/a

## Section 3 – Who is to be consulted? If no please provide reasons?

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006

Aims and level(s) of consultation (*KCC consultation levels attached*)

Gather information regarding the planned changes outlined in the consultation document.

Key consultee groups

Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.

Start and finish dates of consultation.

Autumn 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found

This is underway and will be available once the consultation is live

Date of publication of consultation outcomes and updated Equalities Impact Assessment

December 2012

Informing Only (Who and when)

N/A

Has the matter already been discussed by a Cabinet Committee? It is scheduled for ELS Cabinet Committee on 12 September 2012

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

Thanet Local Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Alison Osborne, AEO – East Kent, 01227 284407  
alison.osborne@kent.gov.uk

**Support documents**

The commissioning plan for education provision 2012-17

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 12/01959</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b>  <b>NEW - Commissioning of primary school places in Swale district - 12/01959</b></p> <p><b>The Decision needed:</b>  The Cabinet Member to agree to the proposal to enlarge Lansdowne Primary School by 1 FE. This is a permanent significant enlargement and as such requires formal process including issue of public notice  How the decision relates to BS4K and Corporate Objectives  The project is in line with Kent strategies and in particular supports the following;  Bold Steps for Kent prioritises  3 Ensure all pupils meet their full potential  4: Shape education and skills provision around the needs of the Kent economy  9. Support new housing growth that is affordable, sustainable and with the appropriate infrastructure</p> <p><i>The Commissioning Plan</i>  One of the key strategic roles of the Local Authority is to ensure there are sufficient education places of high quality available to the children and young people of Kent. This responsibility is intertwined with our other strategic duties; to promote high standards in schools, and to be the champion of children, families and their communities. The new Commissioning Plan will set out how Kent will discharge its responsibility as the Strategic Commissioner of education provision  These proposals are incorporated in the 'Commissioning Plan for Education – Kent'.  Impact/costs and risks of proposed decision  If this proposal does not go ahead, there will be a risk of there being insufficient Year R places for Sittingbourne for September 2013 and beyond.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  January 2013</p> <p><b>Reason if Key Decision</b></p>

Effects more than two electoral divisions
<b>Reason if this decision has been delayed/withdrawn from a previous plan</b>
N/a
<b>Section 3 – Who is to be consulted? If no please provide reasons?</b>
Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.
The consultation list and procedure is according Part 2 of the Education and Inspections Act 2006
Aims and level(s) of consultation ( <i>KCC consultation levels attached</i> )
Gather information regarding the planned changes outlined in the consultation document.
Key consultee groups Parents and pupils, head teachers, Chairs of Governors, local members, MPs, District Council, Parish Councils, local residents and the Locality Board.
Start and finish dates of consultation.
Autumn 2012
Equalities Impact Assessment included in the consultation documentation. Please state where this can be found
This is underway and will be available once the consultation is live
Date of publication of consultation outcomes and updated Equalities Impact Assessment
December 2012
Informing Only (Who and when)
N/A
Has the matter already been discussed by a Cabinet Committee? It is scheduled for ELS Cabinet Committee on 12 September 2012
Is the matter referred to in your Business Plan or Medium Term Capital Programme?
Yes
Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?
Swale Local Members
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>
<b>Your name, Your Service, Your phone number and email address:</b>
Alison Osborne, AEO – East Kent, 01227 284407 alison.osborne@kent.gov.uk
<b>Support documents</b> The commissioning plan for education provision 2012-17

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01879

**Key** Yes

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage - 12/01879**

**The Decision needed:**

The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)

Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at 'preferred options' stage.

How the decision relates to BS4K and Corporate Objectives

The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.

Impact/costs and risks of proposed decision

The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and 'drop in' sessions co-ordinated to co-incide with the consultation.

The main risks arising from the consultation are that some of the host

communities for the proposed sites may generate high levels of objections and adverse media publicity.

## **Section 2 – Who is taking the final decision and when**

### **Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

#### **Date:**

January 2013

### **Reason if Key Decision**

When adopted, the Kent MWDF plans will have a significant effect on communities living and working in all districts of Kent. They will identify specific sites and preferred areas for future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030.

### **Reason if this decision has been delayed/withdrawn from a previous plan**

A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.

Notify all Members of the Council?

Yes they will be notified at the start of the consultation.

## **Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

### **Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011.**

Aims and level(s) of consultation (*KCC consultation levels attached*)

To work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.

The consultation level that best reflects this stage in Table 1 is 'joint decision making'.

Key consultee groups

Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.

Start and finish dates of consultation.



May 28<sup>th</sup> – 23<sup>rd</sup> July 2012

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

It will be on the MWDF part of the kent.gov.uk website.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**Consultation commentary report publication – target date early September 2012;**

**Updated Equalities Impact Assessment will be available from 28<sup>th</sup> May 2012.**

**Informing Only** (Who and when)

**Not applicable**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

No – it is on the agenda for the first CC on the 11<sup>th</sup> May 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes it is in the Business Plan for E&E

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

Yes

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Lillian Harrison, Minerals and Waste Planning Policy Manager,

Phone: 01622 221602

Email : lillian.harrison@kent.gov.uk

#### **Support documents**

Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 12/01828

**Key No**

**Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.**

**Title:**

**Maidstone Borough Council Core Strategy Submission (Regulation 27) consultation - 12/01828**

**The Decision needed: (The title of the decision or narrative of the decision needs to be self explanatory so it is clear what the decision is being sought)**

Cabinet Member approval of KCC's representations on the Maidstone Borough document

**How the decision relates to BS4K and Corporate Objectives**

Establishes KCC support, or wish to amend, proposals for economic and residential development, infrastructure and services and protection of the environment.

**Impact/costs and risks of proposed decision**

Seeks to establish local policy for contributions from development for the cost of KCC services

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

January 2013

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

Delays to Maidstone Borough Council's timetable for the preparation of this document.

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other

than those stated in the Local Government Act 1999 - Best Value Duty.

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**KCC officers and Local KCC Members will be consulted on the Maidstone Borough consultation**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**NA**

Key consultee groups

**NA**

Start and finish dates of consultation.

**The consultation is expected to start during September 2012 and run for 8 weeks.**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**NA. This is not a KCC document**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

**NA**

**Informing Only** (Who and when)

**NA**

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

**No**

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

**Maidstone Borough**

#### **Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Katherine Dove - Senior Planning Officer

Tel: 01622 223537 - Email: katherine.dove@kent.gov.uk

**Support documents**

Maidstone Borough Core Strategy Regulation 27 Consultation document

## FEBRUARY 2013 BY INDIVIDUAL CABINET MEMBER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01929</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Thanet Transport Strategy - 12/01929</b></p> <p><b>The Decision needed:</b> Adoption of the Thanet Transport Strategy by Kent County Council (KCC).</p> <p><b>How the decision relates to BS4K and Corporate Objectives:</b> The Thanet Transport Strategy will support the BS4K objectives of Helping the Kent Economy to Grow and Tackling Disadvantage by managing congestion in Thanet, providing better access to jobs and markets and supporting a shift to more sustainable transport patterns.</p> <p><b>Impact/costs and risks of proposed decision:</b> The Thanet Transport Strategy forms a key part of the evidence base for the Thanet Core Strategy, which will be subject to an Examination in Public by an independent Planning Inspector during 2013. The appropriateness and deliverability of the Thanet Transport Strategy will be an important consideration in the Inspector's decision on the soundness of the Core Strategy as a whole.</p> <p>The delivery of the Thanet Transport Strategy will be heavily dependent on securing funding contributions from development through the Section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure for the foreseeable future. KCC will not be a CIL Charging Authority; therefore it will be reliant on Thanet District Council as the Local Planning Authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the Thanet Transport Strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development, which will be influenced by a range of external factors.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet Member for Environment, Highways and Waste</p>

**Date:**

Not before February 2013

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted? If no please provide reasons?**

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**N/A**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**'Making Choices'**

Key consultee groups

**Landowners/developers, businesses, the Highways Agency, Parish Councils.**

Start and finish dates of consultation.

**Not yet determined**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**Not yet available**

Date of publication of consultation outcomes and updated Equalities Impact Assessment

Not yet determined

**Informing Only (Who and when)**

N/A

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

To be determined, but likely 15 November 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members in Thanet District Council

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sally Benge, Development Planning, Transportation Service  
01233 614182 - sally.benge@kent.gov.uk

**Support documents**

None.

## MARCH 2013 BY CABINET

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 12/01945</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Kent Local Flood Risk Management Strategy (local strategy) - 12/01945</b></p> <p><b>The Decision needed:</b> To approve and adopt the Kent Local Flood Risk Management Strategy</p> <p><b>How the decision relates to BS4K and Corporate Objectives</b> The local strategy is a statutory requirement of the Flood and Water Management Act 2010 for Lead Local Flood Authorities (county and unitary authorities).</p> <p><b>Impact/costs and risks of proposed decision</b> We have a duty to adopt a local strategy, there is therefore a risk of failing to undertake our statutory obligations if we do not adopt one. There are costs associated with the implementation of the strategy, but many of these undertakings are also statutory requirements. All costs incurred in delivering the objectives of the strategy by KCC will be covered by grant funding from the Department for Environment, Food and Rural Affairs.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b> Cabinet</p> <p><b>Date:</b> March 2013</p> <p><b>Reason if Key Decision</b> Yes – the adoption and subsequent implementation of the local strategy will result in significant service development and associated expenditure. The strategy itself will apply to the whole county of Kent and district/borough councils and other authorities have a duty to act consistently with it.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b></p>
<p><b>Section 3 – Who is to be consulted? If no please provide reasons?</b></p>

Please state if there are any additional legal requirements to consult other than those stated in the Local Government Act 1999 - Best Value Duty.

**Flood and Water Management Act 2010 Section 9 subsection (6)**

Aims and level(s) of consultation (*KCC consultation levels attached*)

**Gather opinions**

Key consultee groups

**Other risk management authorities (district/borough councils, Environment Agency, sewerage undertakers, internal drainage boards)**

Start and finish dates of consultation.

**3 September 2012 – 3 December 2012**

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

**An EqlA will be included as part of the consultation**

**Informing Only** (Who and when)

n/a

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

It has been discussed by the Flood Risk Management Committee. The Environment, Highways and Waste Policy and Overview Scrutiny Committee was previously made aware of the requirement for this strategy. The draft strategy will be taken to the Environment, Highways and Waste Cabinet Committee following consultation.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

All Members

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Max Tant, Flood Risk Manager, 01622 221691, max.tant@kent.gov.uk

**Support documents**

None.



## WITHDRAWN

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Finance &amp; Business Support</p> <p><b>Reference No:</b> 12/01942</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>Renewal of Insurances - 12/01942</b></p> <p><b>The Decision needed:</b> This issue was incorrectly submitted for decision and is therefore withdrawn.</p>

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 12/01922</p> <p><b>Key</b> No</p>
<p><b>Section 1 – the decision needed, how it relates to Bold Steps for Kent (BS4K) and the Corporate Objectives of the Council/ What is the impact, costs and risks involved. With this proposed decision.</b></p>
<p><b>Title:</b> <b>A Standard Palette of Materials for use in Public Realm Schemes - 12/01922</b></p> <p><b>The Decision needed:</b> Following the consultation on this document it was agreed this will be a guidance document for officers in H&amp;T to use in planning discussions and publicly funded schemes. As guidance for officers rather than policy it does not require a strategic decision.</p>